Dear UMC Campus Assembly Members-

Below you will find recommended changes to the bylaws (additions are underlined). A brief rational for the changes is as follows:

1- There have been questions on who is eligible to chair a committee (elected members, appointed members, or both); how long a period a committee member should serve as chair; how alternates should be selected if a committee member is not able to attend a meeting; and how many times a member can be absent prior to action being taken. After a great deal of discussion and looking at bylaws from other campuses, we hope that these recommendations will provide direction.

If you have questions, feel free to email me. We will review the items at the next Assembly meeting.

Campus Rules & Bylaws

Article IV. Standing Committees

Minutes of all Campus Assembly standing committees are to be submitted promptly to the Chairperson of the Campus Assembly. All proposals and recommendations from standing committees require Campus Assembly action and shall be submitted to the Executive Board.

Academic Professional and Administrative (PA), Civil Service and Collective Bargaining Staff (CSCB) and faculty membership on all campus assembly standing committees shall be for a three-year term, with approximately one-third of the elected membership replaced each year. PA/CSCB voting members of all standing committees shall be members of the Campus Assembly. All members of Campus Assembly who are required by virtue of their respective titles (ex-officio) to serve on standing committees shall be voting members of Campus Assembly. Student membership on standing committees shall be for a one-year term. The chair of a committee is elected from the committee membership by the committee members in the fall term. A committee member shall not serve as chair more than two consecutive one-year terms. In the fall of each academic year, each committee will decide on how alternates will be selected.

A member of a committee shall forfeit membership if absent for three consecutive meetings of the committee during the academic year. A member of a committee (whether appointed or elected) will be considered absent if the member does not attend a meeting for which notification was given. In those instances when a committee member makes arrangements to attend a meeting by teleconference or other technological means, and the necessary technology fails to work, that committee member will not be considered to be absent from the meeting. Committee members who have official class teaching responsibilities, class conflicts (students), medical issues, or other serious and uncontrollable factors that prevent their attendance at committee meetings for up to a semester will be considered excused. If circumstances will prevent someone from attending meetings for more than a semester, the person should be asked to consider resigning and be appointed at a future time when commitments would not preclude participation.