From: nelson
To: "Baldwin, Thomas R."; "Crawford, David"; "Golembiewski, Robert"; "Jeremiason, Katie Marie"; "Johnson, Marshall Eugene"; "Melsa, Cleon"; "Mullins, Lynnette"; "Uttermark, Val"; "Westrom, Lyle";
Subject: Minutes - AS&P Committee ; 2/15 /08
Date: Monday, February 18, 2008 11:26:21 AM

AS&P Committee
2/15 /08
Kiehle 105

Minutes

PRESENT: Baldwin, Crawford, Golembiewski, Johnson, Melsa, Mullins, Nelson
OTHERS: Evans-Dailey, Kaiser, Uttermark
ABSENT: Westrom, Jeremiason

I. A motion was Made/Seconded/Passed (M/S/P) to approve the following International Baccalaureate (IB) policy. The policy will be forwarded to Faculty Assembly for action.

A POLICY ON GRANTING CREDIT FOR THE INTERNATIONAL BACCALAUREATE (IB)

UNIVERSITY OF MINNESOTA, CROOKSTON

International Baccalaureate (IB) — Entering freshmen may earn college credit in some subject areas by receiving satisfactory scores on the International Baccalaureate (IB) Program examinations. Credits granted may be applied toward college degree requirements. In those cases in which a corresponding UMC course does not exist, "*blanket credit*" may be granted with the approval of the appropriate academic discipline and such credits may be used to meet certain liberal education requirements. For a list of IB credit awards, contact the Office of Admissions or go to http://onestop.umcrookston.edu/registration/grades/credits/xxxxxxxxxxxxx .[TBD]

-- Approved by Academic Standards & Policy Committee; 02/15/2008
-- Approved by Faculty Assembly; xx/xx/2008

II. A motion was Made/Seconded/Passed (M/S/P) to approve the following revisions to the Conditional Admission policy. The policy will be forwarded to Faculty Assembly for action.

Proposed Changes:
Additions –blue text
Deletions - ~~strikethrough~~

Conditional Admission
Students who do not meet the requirements for regular admission may still qualify for UMC's Conditional Admission program. Students who wish to be considered for conditional admittance are encouraged to apply early as the Conditional admit program has a limited number of spaces available, Conditional Admission is designed to give entering students the best chance to succeed at college. In addition to the regular enrollment process, Conditionally Admitted students must:

1. Register for a maximum of 13 credits their first semester.

2. Be automatically ~~placed~~ registered in GNED 1000* Seminar for New Students and attain a final grade of at least a "C".

3. Meet with their academic advisor and complete the *Academic Action Plan (AAP)*.

4. Meet with staff of the Academic Assistance Center (AAC) ~~in Owen Hall 270~~ for additional guidance and preparation.

5. Return the completed *AAP* and all related paperwork to the Academic Assistance Center and the Office of the Registrar by the end of the first week of the semester.

6. ~~Sign up for a tutor for at least one class.~~ Beginning with the first week of classes and for the entire semester, spend a minimum of two hours per week in study at the Academic Assistance Center. This study time may be augmented or replaced by meeting with a tutor for two hours per week. Participation and attendance will be verified.

Failure to Complete Specific Requirements
#2. Students who do not meet this requirement will be required to re-register for the course their next semester of enrollment until successfully completed.

#3, #4, and #5. Failure to complete the *AAP* will result in a "*hold*" being placed on the student's academic record. Students forfeit the right to register for next semester's classes during their regularly scheduled queue time and are required to register during the "open" registration period after all other returning students have registered.

#5 and #6. Students academically suspended who did not complete these requirements shall not be eligible for the automatic re-admittance provision of the Academic Contract.

**Students with an ACT Composite score of 20 or less will be automatically placed in GNED 1000.*

III . **Athletic Events during Study Day and Finals Week.** Discussion took place regarding the athletic department request to know what the UMC campus policy will be for student athletes participating in practice and possibly competition during finals week. The Committee was referred to the e-mail sent on 4/20/2007 from VC Baldwin proposing a campus policy modeled on the existing UM Senate Committee on Educational Policy. Nelson was directed to forward that e-mail to the Committee members for action at our next meeting. Members were requested to "mark-up" the draft and to determine if it could be broadened to cover all class, club and organization activities that might also occur.

IV. The Committee next addressed issues regarding the University policy that stipulates that "developmental" courses (defined as 0xxx level) shall not count toward fulfilling any University academic requirement and shall be excluded from all GPA calculations and the question as to how the Office of the Registrar should treat 0xxx courses in determining Probation, Suspension, Dean's & Chancellor's Lists? After considerable discussion it appeared that the consensus of the Committee is to change all 0xxx level courses from graded (A-F) to Satisfactory-No Credit (S-N). Nelson was requested to seek the input of the ESL program before the Committee takes formal action at our next scheduled since this might cause issues or problems that the Committee is unaware of.

V . The Committee again addressed the issue of CA 1010 and the previous Committee decision that: "*There was consensus that this discussion should be continued by appropriate parties regarding the future of the CA 1010 course."* VC Baldwin informed the Committee of a motion at Curriculum Committee to delete CA 1010 from the curriculum that was subsequently withdrawn pending additional campus-wide discussion. A motion was Made/ Seconded/Passed (M/S/P) that the AS&P Committee faculty members be requested to place on the agenda of their next departmental faculty meeting the future of CA 1010 and to provide the Math/Science/Technology Department with the input received.

VI . Future agenda items:

a**. Contract requirements for online classes.** Nelson requested that this be the first item on the agenda of the next meeting as this has been

pending Committee action since 2006.

> Current contract requirements were designed for traditional students registered in all regular on-campus courses. The weekly report form requires the signature of each instructor and notation of: (a.) unexcused absences, (b.) approximate grade, and (c.) corrective action required. Should different requirements be developed for students on academic contract enrolled in online classes?

b**. Online courses and academic standards.** Crawford requested that this be a future agenda item.

c**. Identification on UMC's transcript of "online courses" and "College-in-the-High School" courses.** Crawford requested that this be a future agenda item.