From:	nelson
To:	"Baldwin, Thomas R."; "Crawford, David"; "Golembiewski, Robert"; "Jeremiason, Katie Marie"; "Johnson, Marshall Eugene"; "Melsa, Cleon"; "Mullins, Lynnette"; "Uttermark, Val"; "Westrom, Lyle";
Subject:	MINUTES 3/26 /08 - ACADEMIC STANDARDS & POLICY COMMITTEE
Date:	Wednesday, March 26, 2008 5:16:57 PM
Attachments:	FinalsWeekEvents26Mar2008.doc

ACADEMIC STANDARDS & POLICY COMMITTEE
3/26 /08
Brown Dining Room D

MINUTES

PRESENT: Crawford, Golembiewski, Jeremiason, Melsa, Mullins, Westrom, Nelson

ABSENT: Baldwin, Johnson

OTHERS: L. Wilson, Schaar, Uttermark

1. Motion, Second, Passed (M/S/P) approve 2/28/2008 minutes.

2. **Athletic Events during Study Day and Finals Week**. Discussion regarding the request from the athletic department to know what the UMC campus policy will be for student athletes participating in practice and competition during finals week. A campus policy modeled on the existing UM Senate Committee on Educational Policy was proposed. M/S/P approve the enclosed two-part policy "***Classes and Events during the Study Day/Finals Week Period*"** and **"*Athletic Events during Study Day and Finals Week*"**

3. Discussion regarding clarification of Academic Contract requirement, "*Achieve perfect attendance in all registered classes*" and the completion by instructors of the Academic Contract Weekly Report Form item, "*Number of Unexcused Absences this Week*". Numerous problems have occurred this term with contract students regarding absences from class and students' contention that the absence should be considered "excused" for various reasons (e.g., medical, car wouldn't start, parenting sick child, adverse travel conditions, etc.). Who should determine what absences are excused? What criteria should exist for this determination? Should absences due to illness be accompanied by a doctor's statement or confirmation from UMC Student Health? How are teaching faculty informed of the expectations for completing the Academic Contract Weekly Report Form? The Committee requested that an ad hoc committee be formed to develop specific recommendations for revisions in the academic contract language and/or revisions of the contract requirements and bring back to the Committee. It was requested that this be completed in time to be approved yet this year by AS&P and Faculty Assembly so that whatever changes might be made could be effective for fall 2008.

4. The Committee again addressed the issue of the future of CA 1010. It was the consensus that whatever changes need to be made should be approved by Curriculum Committee and Faculty Assembly early in the fall 2008 semester to allow academic programs to revise their program requirements and have those approved in spring 2009 to be effective for fall 2009. Golembiewski will forward the recommendations from the Natural Resources Department to the AS&P Committee to facilitate discussion at their departmental faculty meetings. Crawford stated that discussion had taken place in the Business Department and that he would obtain the minutes for the Committee. It was requested that this issue continue to be an ongoing agenda item.

5. Melsa directed the Committee to the remaining 2007-08 work plan items and requested that the following items be included on the next agenda:

   a. the future of CA 1010

   b. Report of the academic contract ad hoc committee

   c. POLICY ON MAKEUP EXAMINATIONS FOR LEGITIMATE ABSENCES

6. ADJOURNMENT