

ADMINISTRATIVE CABINET
Minnesota Conference Room – 8:30 AM
November 21, 2008
Meeting Minutes

Present: Charles Casey, Peter Phaiyah, Andrew Svec, Tom Baldwin, Tricia Sanders, Les Johnson and special guests Laurie Wilson & Stacey Grunewald

Minutes: Peter made a motion to approve previous minutes. It was seconded by Andrew. The group approved the minutes.

I. Chuck presented the group with a hand-out for a discussion on Budget Principles. The group worked together to prioritize several principles to consider in budget discussion:

1. Support the mission, vision and values of UMC.
2. Support, compensate and retain talented faculty & staff
3. Provide an exceptional education and experience for students
4. Maintain and enhance access and affordability for all students
5. Explore collaborations to reduce cost and increase efficiency and effectiveness and
6. Provide leadership to the community and region to improve the quality of life.

Chuck will integrate this draft into a letter for Executive Committee members. This should help them effectively communicate to their staff guidelines for Compact requests. Chuck asked Andrew and Peter to work with him on the narrative for letter. It should include the principles, policies and procedures.

II. Tricia presented the group with a hand-out (UMC-FY10 Preliminary Financial Planning-O&M and Tuition). The document included Planning Assumptions, FY 09 Data, FY 10 Projections and FY 10 Scenarios. Tricia informed the group the State may be facing a \$2 ¼-4 Billion deficit. Based on this potential deficit, Tricia indicated President Bruinicks forecasted a 7% deficit. We need to run scenarios with a 1% retrenchment as well as 3-5%. Tricia ran the numbers with a proposed 4.5% increase in tuition, potential decreases in tuition credits along with compensation increases (3%) plus fringe on comp increase. Tricia's scenarios included reallocation/retrenchments of 2, 4 & 6%.

UMC's new budget meeting time in Minneapolis is 1:00 p.m. on Feb. 11th. Chuck discussed extending department Compact request deadline to Dec. 12th. The University's budget decision will most likely be in April with the final numbers coming in May or June.

III. Peter gave the group a hand-out on Meal Plans and Spring 2009 Residential Occupancy Predictions. The fall meal plan has been at 424 boarders for the past few weeks. We will most likely finish the semester at this number. It is predicted that we may lose 35 spring boarders but we should gain approximately 60 new boarders.

Currently there are 9 traditional beds available in the residence halls. There are 29 students who indicated they will not be returning in the spring. There are 14 students who requested to move off-campus, 7 of which have been approved as of 11/20/08. It is estimated that 45-48 (40 solid) new

international students will come in the spring. There will be approximately 12 new domestic residents start in the spring.

At this time no one from the Downtown Apartments is leaving.

Respectfully submitted,

Peter Phaiah