

**U OF M, CROOKSTON ADMINISTRATIVE CABINET**  
**February 16, 2009**  
**Minnesota Room, Sargeant Student Center, 8:30 a.m.**  
**Meeting Minutes**

Present: Chuck Casey, Les Johnson, Peter Phaijah, Tricia Sanders, Andrew Svec  
Absent: Tom Baldwin

- I. After motion and second, minutes from the Feb. 9, 2009, meeting were approved.
- II. UMC & Systemwide Policy Development, Review, and Proposed Change Process – Peter We need a systematic review of UMC's policy and how they align with the Regents Policy or the University's Administrative policies. Peter will work with Dr. Baldwin in addressing the academic policies and route to FCC for final approval. Peter will also begin a review of the other policies listed as well.
- III. Campus Procedures for Reporting & Responding to Bias Incidents – Peter. Minor modifications were made to the document, titles, updated phone numbers, etc. in order to provide further clarification on the policy.
- IV. Executive Committee Meeting – scheduled for Thursday, February 18<sup>th</sup> will be cancelled as both Dr. Casey and Dr. Baldwin will be off campus.
- V. Congressmen Peterson Visit – he'll be on campus today for a 90 minute visit. He plans to arrive around noon; he'll have a campus tour, lunch with a small group and hear updates on the EDS grant from Jack Geller and the Center for Entrepreneurship from Sue Brorson.
- VI. Diversity Summit – is SIFE planning one? Stressed working as a group, with Thomas Williams, in planning the summit.
- VII. MPCA – Chuck. The flooding issues at UTOC were reported. We are currently working with the Office of the General Counsel to follow up on the violation.
- VIII. Tobacco Free – there have been a few incidents on campus, as expected.
- IX. Student Services Fee – Committee meets on Thursday, February 19<sup>th</sup>, to review proposals and one appeal.
- X. Course Fees – Committee meets on Thursday, February 26<sup>th</sup>.
- XI. Compact/Budget Meeting – Chuck. The follow up with Robert Jones – Robert stressed the need for ideas on collaboration and partnerships, working within the University with the coordinate campuses. Also being discussed are voluntary lay-offs based on years of service, another RIO, co pay for the Regents Scholarship, furlough – tiered calculated on base salary. The stimulus may be distributed on enrollment. They are still working towards providing tuition relief for middle-income families. Continued work on the budget and compact.

The meeting adjourned at 10:30 p.m.

--Respectfully submitted by Tricia Sanders