

ADMINISTRATIVE CABINET
Student Center Conference Room – 8:30 AM
October 6, 2008
Meeting Minutes

Present: Charles Casey, Peter Phaiah, Andrew Svec, Les Johnson, Tricia Sanders, and Thomas Baldwin. Also present for the first part of the meeting was Tim Norton and Gary Willhite.

- I. Minutes from the September 29th meeting were reviewed. Tom moved to accept the minutes with a few minor edits. Motion seconded by Les. Motion to accept minutes passed.

- II. Tim and Gary updated the group regarding progress on the University of Minnesota, Crookston's new residence hall. Tim and Gary reviewed the most recent discussions the planning committee had with the architects. The group proposed the following recommendations to the planning committee. 1) In order to maximize the usefulness of the large classroom/meeting room, it was recommended that a removable dividing wall not be installed and that the permanent classroom/meeting room wall adjacent to the hallway be moved outward approximately two feet. As originally planned, the classroom/meeting room will have a sink and long countertop. 2) There was discussion regarding finding the appropriate balance between sustainability initiatives and affordability. It was recommended that the new student residence hall project attain LEED certification and try to elevate the certification rating up to the silver level, if the additional investment is financial feasible. The focus of the certification design elements added will be on those items that have a financial payback. The exact costs for furniture, sidewalks, landscaping, and other upgrade options are still being finalized. All projections indicate that the final cost of the residence hall project will be within the approved \$10.6 million amount.

Andrew reminded everyone that the official ground breaking for the new student residence hall will be held at 11:30 am on October 15th. Members from the University, media, and Crookston community have been invited. At this point, a name for the new student residence hall has not been finalized. Andrew indicated he is researching the University process of naming new campus buildings

- III. Peter provided an update on the University of Minnesota, Crookston's sustainability initiative. Peter is working with others to indentify membership of the committee. He is proposing a committee of approximately 8-10 members with sub-committees that will include representation from the broader community. Peter will work with the Chancellor to develop a formal charge to the committee outlining the purpose and scope of the committee. Some tentative topics to be addressed by the committee include campus recycling projects, developing energy saving initiatives, use of locally produced foods, composting options, and developing leadership skills of those who have an interest in sustainability.

Peter also provided an update regarding the Minnesota Campus Compact program. The goal of the program is to increase graduation rates of traditionally underrepresented students on member campuses. The goal is to work with a group of pilot campuses to create a campus environment, organizational practices, and programs that help all post-secondary students achieve success. As part of this process Peter is working with others on the Crookston campus to develop and implement a service learning calendar for students.

- IV. There being no further business before the cabinet, the meeting adjourned at 10:33 AM.
- V. A special meeting of the Chancellors Cabinet will be held on October 7th at 7:30 am in 308 Selvig Hall to consider final recommendations for the new student residence hall.

Respectfully submitted,

Les Johnson