

Chancellor's Cabinet

April 27, 2009

8:00 a.m.

Present:

Chuck Casey, Peter Phaiah, Tricia Sanders, and Andrew Svec

Absent:

Les Johnson and Tom Baldwin

I. Minutes- Andrew made a motion to accept Cabinet Minutes from April 20, 2009. Tricia seconded the motion. Motion passed.

II. Old Business- (see Thursday Commons and Retreat Agenda at the end)

III. New Business

- A. **Alcohol Sales on Campus**-At the Dec. '08 Regents meeting there were several policy additions and changes related to alcohol being served on campus and various venues at UMTC (i.e. new stadium) One of the policies now allows other sites/campuses to offer hard liquor in addition to wine and beer. The sale of these alcohol beverages are also now permitted, with strict stipulations (i.e. sale on campus by licensed caterers, \$1 mill. liability, TIPS Training for vendor, food and non-alcoholic beverages must also be served, etc. ) and guidelines. Tricia shared the "Resolution to Allow Alcohol Beverage Sales at Limited Locations on Campus" and two applications with the group. One application was for Non-University Groups/Organizations and the other was for University Groups/Organizations.

There have been several inquires at UMC regarding alcohol at catered weddings/receptions on campus. Groups have requested to serve hard liquor as well as sell alcoholic beverages. Hard liquor was not allowed to be served and you could only give away beer and wine in the past.

Since the new policy by the Regents now allows the University to have alcohol sales on campuses, Tricia made a motion to extend that policy to UMC. Tricia made the motion that UMC follow the Regents policy and now permit hard liquor to be served on campus, as well as all alcohol beverages to be sold on campus by State Licensed caterers who are in compliance of all State and University regulations. Andrew seconded the motion. After discussing the impact on University and non-university groups the motioned passed. Campus-specific details regarding policy communications and policy administration will follow.

**B. Stimulus Funding- GIS Lab, Facilities, Others?**

1. Energy Conservation is a high priority
2. There was discussion on who is the point person at UMC to get the various requests developed. Do these requests go to a specific point person at UMTC or through the respective area? More detailed information will be forthcoming. We need to be prepared and ready to respond to a short notice.
3. Dan Svedarsky has been proposing UMC develops a GIS Lab. Adel Ali indicated that room 208 in Dowell will becoming available and it is believed to have the wiring network for such a project. This would be more cost effective than wiring another location on campus. If the

GIS was housed in Dowell 208 it could be developed into a campus-wide facility. Tom will discuss this further with the Department Heads.

4. Chuck indicated Tim Norton was still requesting HEAPR funds for enhancing many of the HVAC system of several of the buildings. Stimulus funds could bridge the gap if needed. Peter requested that Tim include Sahlstrom Conference Center in the request with Dowell due to the imminent major overhaul and additional needed HVAC controls and switches.
5. Chuck had spoken to VP Jones regarding Stimulus fund being used for recruitment and retention initiatives. VP Jones said this was a possibility.

#### **C. Swine Flu**

Chuck had sent the group an e-mail regarding recent Swine Flu outbreaks in OH, KS, TX, NY & CA. These cases were the result of individuals coming back from Mexico. These are all mild cases, not as serious as those reported in Mexico. At this time there are no cases in MN but time will tell. We will do an educational piece for any students planning to travel abroad, especially to Mexico. It will be strongly recommended that individuals avoid Mexico at this time. Peter told the group UMC's Pandemic Flu Plan is in good shape at this time. We have all of the needed supplies and the plan is ready if we need to activate it. Nelson Hard from UMTC's Contract Service sent Peter an e-mail indicating their food service folks were available to provide assistance as needed. Chuck asked Peter to stay on top of the Swine Flu situation.

#### **D. Thursday Commons for FY '10**

Chuck indicated that we still needed faculty representatives on the Thursday Commons Committee. Andrew, Stephanie Helgeson and Lisa Samuelson will be the Staff reps. Lisa Samuelson will submit the names of a few students who live locally or who will be around Crookston this summer.

#### **E. Regents Coming to UMC in Oct./Nov.**

Chuck informed the group the Regents will be changing up the way they have travelled and toured the various campuses. They may have 2-3 Regents tour campuses they have not visited or not recently visited. They were looking for dates this coming October and November. It would be ideal if you could coordinate a visit on a Thursday and we integrate them into Thursday Common programming. We would make arrangements for them to visit with NWROC and Extension folks as well.

#### **F. Retreat Agenda**

Les had worked with other Cabinet members to compile a tentative agenda for this June's Executive Retreat. Planning the Financial Future for the Campus; Recruitment, Retention and Advising; and Academic Programs were identified as the three major priority/topic area agenda for the Retreat. A comprehensive list of the various agenda items were placed in the appropriate session. These topics have been previously discussed in Cabinet and with the Executive Committee members. Chuck said we needed to select various Executive Committee members and intended guests to serve on a steering committee of each of these three, ½ day topics. Chuck had asked for volunteers at the last Executive Committee meeting. A list of 5-8 members was assigned to each group. It is expected that each group will meet in the next week or so and finalize the items to be covered in each session. They will then need to determine who will

present, who will lead the group discussion and who will follow-up on the goals and assessments.

After the Retreat we will develop a communication plan and share this information with the campus at the start of the new academic year. Faculty, staff and students will be asked to engage in further discussion, input and support of these future campus-wide initiatives.

IV. The next meeting will be 8:30 a.m. on Monday, May 4, 2009.

Respectively Submitted ,

Peter Phaiah