

ADMINISTRATIVE CABINET
January 5, 2009
Minnesota Conference Room – 8:00 a.m.
Meeting Minutes

Present: Tom Baldwin, Charles Casey, Les Johnson, Tricia Sanders and Andrew Svec

- I. Chuck – UMC smoke-free officially on January 1st.
- II. Chuck – Wellness/Admissions update. The campus presentation scheduled for Thursday, January 8th, is being re-scheduled. Mike Burns asked to attend the Facilities Committee meeting scheduled for Monday, January 12th, afternoon.
- III. Chuck – Dining survey (Ken Myers) 97 responses, 70% were students, results were ok, not great. Chuck to discuss with Peter upon his return.
- IV. Les – Length of Notice & Layoff Requirements, information on the policy.
- V. Tricia – Budget. Presented historical information on our central allocation for FY07 FY08 and FY09. Preliminary departmental budgets were reviewed.

Respectfully submitted, Tricia Sanders