

**ADMINISTRATIVE CABINET**  
**October 24, 2008**  
**Minnesota Conference Room – 8:30 a.m.**  
**Meeting Minutes**

Present: Tom Baldwin, Charles Casey, Les Johnson Peter Phaiiah, Tricia Sanders and Andrew Svec  
Guests: Ron DelVecchio, Tim Norton

I. Ron DelVecchio – UTOC drainage/pollution problem. Is this a HEAPR issue?

Next steps – civil engineering study to determine scope (Tom Feiro has requested funding from DEHS for the study), provide an estimate on fencing the area.

This is a two- year project –

Phase I – establish a pasture

Phase II – excavate and renovate existing pastures, drainage flow to the north, flowing through vegetative filtration.

II. Tim Norton – HEAPR requests

possible additional \$300K if FY05 and FY06 monies are spent. \$490 FY08 allocation, \$698 FY09 for 3<sup>rd</sup> floor Dowell and engineering studies

III. Residence Hall Issues/Options

Decisions to be made on transformer \$90K for current plan

We are currently on budget for project, including gathering space and options

Peter working with Sodexo on financing options and their financial commitment

IV. Andrew - Imaging & Marketing

Requesting 50K in funding to work with Admissions, CAL, & Financial Aid.

An RFP was sent out to generate ideas. The focus will be on market research, work will begin in November/December for FY10. Group suggested adding a research piece that focuses on transfers and distance learning. SimmonsFlint is the company, located in Grand Forks, that UMC will be working with on this project.

Can we use foundation dollars to support alumni and business review?

V. Minutes from October 20<sup>th</sup> were approved.

VI. Campus building

Can we do a combination building? Wellness Center with Admissions? We'll invite Michael Burns to meet with group next week to begin preliminary discussions.

Respectfully submitted, Tricia Sanders