

**U OF M, CROOKSTON ADMINISTRATIVE CABINET**  
**May 18, 2009 -Minnesota Room, Sargeant Student Center, 8:30 a.m.**  
**Meeting Minutes**

Present: Chuck Casey, Les Johnson, Peter Phaiah, Tricia Sanders, Tom Baldwin, Andrew Svec

- I. Minutes were approved from previous meeting.
- II. Football practice field – officially named the Jim LeClair Field.
- III. Chris Winjum, Barbara’s replacement, will start on June 8<sup>th</sup>.
- IV. Space Planning Issues (Tim Norton) – Dowell sprinkler project has created a need to build a small closet in Dowell 112 for the system equipment, approved.
- V. Office Assignments – Business Department.  
Empty: DA 149 and SCC 110D – approved to assign to the Business Department. They will assign as needed.  
Office space still needed for Bruce Brorson & an Accounting Instructor
- VI. Retreat Agenda – Day 1 – Financial Futures, tentative schedule/agenda set  
Day 2 – Recruitment, Retention & Advising; Academic Programs, schedules/agendas should be drafted by end of week.
- VII. Compact Appendix – discussions on Appendix, Andrew will work on to create one voice and follow up on each section.
- VIII. Due to the Holiday, next Cabinet meeting will be Tuesday, May 26<sup>th</sup> from 1-3.

The meeting adjourned at 10:30 p.m.

--Respectfully submitted by Tricia Sanders