

**ADMINISTRATIVE CABINET**  
**Student Center Conference Room – 8:30 AM**  
**September 22, 2008**  
**Meeting Minutes**

Present: Thomas Baldwin, Peter Phaiiah, Andrew Svec, Les Johnson, and Tricia Sanders.

- I. Minutes from the September 8<sup>th</sup> meeting were reviewed. Motion to accept minutes passed.
- II. Homecoming Activities – Andrew  
Parade – 10:30 Advertising on both KROX and Crookston Daily Times inviting the Crookston Community to attend.  
Athletic Hall of Fame Banquet – RSVP by today. Banquet is on Friday.  
Student Center Dedication – Sr. VP Jones is unable to be here, R. Moe is unable to be here, we've asked B. Lieder. Sargeants are also presenting a gift to UMC (a map) that will be displayed in the International Lounge. \$2,000 has been raised to date from the invitational mailing to the dedication.  
Mall banners being put up today.
- III. Homecoming Activities – Peter  
Bon fire and pep rally on Friday night.....emphasizing creating traditions. There will be a Coke give away and the announcement of the winner of the Carrie Underwood tickets. It will be announced at the Athletic HOF banquet that all are invited to the bon fire.  
Pep band to play at the football game, Regal will also be at the game.
- IV. Cheer Team – Peter  
Is this a priority? Can we find anyone to lead/advise the group? Are the students interested?  
Peter will research further and report back to the group.
- V. Accident, Thursday 08/18/2008 late evening. Tom  
Where did the communication breakdown occur?  
What is the proper notification procedure?  
Peter will update list with contact information. Information disbursed to Exec.  
Les – do we need to discuss the safety issues associated with this accident, late night driving, length of driving, etc?
- VI. Residence Hall approval – Tom  
Discussion on when to schedule a formal ground breaking ceremony. October seems more reasonable. We need to follow up with Chuck on his availability.
- VII. Eagle One News – Andrew  
Tom Sondreal working with students on a monthly news program. Andrew has recommended that the group become a student organization. Do they need more

oversight? Andrew to invite Tom Sondreal to present to Cabinet on their objective and mission.

VIII. Scholarships – Peter

Is there a need to re-evaluate the effectiveness of certain types of scholarships, i.e. Ag Activities Day? Melissa is working on gathering historical data on this.  
Could we add new scholarships for additional departments on campus?

IX. Centennial II – Peter

Naming rights? Andrew to further research and report back to group.

X. Freshman Year Experience – Peter

Distributed College 101 Workshop schedule for Fall.

XI. Recycling Bags – Peter

Additional bags available in Peter's office.

Meeting adjourned at 9:50 a.m.

The next meeting is scheduled for 8:30 a.m. on September 29<sup>th</sup> in the Minnesota Room.

Respectfully submitted,

Tricia Sanders