



Present: Corby Kemmer, Mark Koepke, Krista Lemos, Stephanie Helgeson, Eric Johnston-Ortiz, Chancellor Charles H. Casey, Dan Svedarsky, David DeMuth, Pam Holsinger-Fuchs

In these minutes 1) Old Business, 2) Regents Meeting Update, 3) Review of Athletic Review Committee, 4) Updating of UMC Webpages, 5) Quality Fair, 6) Delegation of Authority Jan 1-8, 2007, 7) Member Updates

1) Old Business – Pam

- 35 students will be doing holiday recruiting
- January 15 is goal to have calls finished
- Sending out information to high school counselors with important UMC dates
- Promoting campus preview day to prospective students and their parents
- Approximately 47 admitted students behind last year at this time

2) Regents Meeting Updates – Chancellor Casey

- Student code of conduct policy - approved
- Employee recruitment and retention - approved
- Employee work-life and Personal Leaves – discussed for review
- Competitive bid thresholds was approved to allow larger amounts. This will allow UMC to have more flexibility and use of local contractors
- Review of P & A classification & compensation – looked at different salaries in same classifications in different departments – disparity in salaries. Will impact UMC somewhat if changes are made.
- Dr. Baldwin and Chuck met with U of MN HR in November to discuss program on Training Supervisors for managers at UMC. Focus will be on performance evaluations and reviews. HR will come back with a proposal and possibly begin training during spring break with more to follow in summer. Supervisors will be classified in two groups - 1. Dept Heads which will include Chancellor Casey and Vice Chancellors – 2. Directors.

3) Review of Athletic Review Committee – Chancellor Casey

Chancellor Casey provided an overview of the Athletic Review Committee Report with a power point presentation. The overview explained:

- Why the Athletic Program Was Being Evaluated
- Support System Findings
- Review of Conference Affiliations and Challenges
- Fiscal and Personnel Findings
- Hockey Findings
- Next Steps – Chancellor will review and make a decision early in 2007
- Discussion and questions on the report
- Committee has done a really good job of outlining issues and challenges

4) Updating Web Pages – Dan

- Many dead links on individual web pages. NatR is working on theirs. Important as a recruiting tool. Even with E-Communications person coming on board it is important for departments to keep their own up to date.

5) Quality Fair – Chancellor Casey

- January 25 in McNamara Center – 8:00 a.m. to noon. Kevin Thompson is presenting a poster.
- Good opportunity for UMC to be there

6) Delegation of Authority – Chancellor Casey

- At NCAA Convention from January 1-8.
- Dr. Baldwin will be in charge
- Next scheduled meeting is January 9th

7) Member Updates

Eric Johnston-Ortiz – Finance & University Services

- Wellness Center – met with Orlyn Miller to go over surveys and timeline. April 15 is deadline for pre-design
- Enlarging the committee for more input
- Timing will not be an issue
- Eric & Gary Willhite met with Mount St. Benedict staff about contracting residence rooms for students if UMC gets the extra international students coming spring semester. The Mount group is very willing to rent the space.
- Eric & Gary also looked at a couple of rental homes, but they are not best solution
- Transportation will have to be provided to students living off campus
- Eric is meeting with Tri-Valley tomorrow to discuss transportation issues

Dan Svedarsky – Natural Resources

- Bruce Sorte is new Community Vitality employee
- Claudia Newhauser is working to develop bio-fuels center proposal to Dept of Energy and would like to work with UMC
- Dan is nominating John Loegering to serve as Founding Fellows for Institute on Environment
- Dr. Stephen A. Bortone, Director of the Sea Grant Program at UMD, will be coming to campus on January 18. He will visit with faculty, staff and students to familiarize us with the Sea Grant Program; he will present a seminar titled “Sanctuaries and Artificial Reefs as Ecosystem Management Alternatives in the Great Lakes” at 3:00 Jan 18
- Eleanor Burkett, a UMC grad and current U of M Extension Educator will offer a 2 credit course on environmental landscaping. This will be for UMC students, landscapers and community members interested in the use of native plant materials for lakeshores, raingardens, and as well as upland areas.
- Continuing to work with CSA garden. Potential for on-going internships with UMC
- Brian Dingmann is chairing a group to look at an honors program at UMC
- Working on publicity items with Krista

Stephanie Helgeson – Athletics

- Saturday, Dec. 10, Hockey Parent Social went well
- Dec 29th will host St. Cloud for men's basketball
- Thursday is UMC Holiday Party

Krista Lemos - Communications

- University Relations has a new Vice-President – Karen Himle. She will be invited to campus
- Week of Jan 8, two applicants will be on campus to interview for the E-Communications position. One person interviewed in late November. End of Jan or beginning of Feb is projected start date for new person.
- Ads on UMC homepage will run through the holidays
- U of M would like info on the telescope project with David
- Working with SIFE and Eric on survey for print design department
- Crookston Convention & Business Bureau is funding a position to coordinate Ox Cart days for the Chamber

David DeMuth – Math, Science & Technology

- Met last week on preliminary design of science classroom
- Met with Robin Wright & Bob Elde about Biology program
- Promotion & Tenure process is on track. Two faculty are on track for Tenure

Mark Koepke – Facilities & Operations

- Went to HEAPR meeting for future funding
- '07 will be replacing floor in Lysaker gym

- U of MN is submitting \$80 million request for '08– UMC will know soon their percentage. Will need a list of projects in Jan. Chuck added this is opportunity for Department Heads to communicate Department needs
- Registrar's office will move next week
- Art Room should be done next week
- Re-keyed campus last week. Any key requests in departments should be forwarded to Michelle Ramstad
- Jan 11, Robertson Hall will be bid
- Concession bid will also be let in January.
- Dowell Lab will be re-bid by the first of February

Pam Holsinger-Fuchs – Enrollment Management/Student Services

- Retirement reception tomorrow from 3:30 – 4:30 for Don Sargeant
- Job Fair is February 7 with 15 companies coming so far
- Justice Alan Page can't attend campus for the Black History program
- Continuing to work on the pandemic planning

Corby Kemmer – Development

- TORCH publication is going to print today
- June Shaver's gift is thanks to Dan Svedarsky
- Met with Sheila Capistran and lawyer about \$5000 policy if it is decided money will go to UMC
- Looking for new members for NWEIA
- Ken Broin is looking at giving another gift
- Gary Senske's brother would like to make a gift
- Working with Cindi Bigger to schedule alumni meetings in Detroit Lakes and Alexandria
- \$2500 gift from Art Greenberg

Chancellor Charles H. Casey

- News article that UMD will not play UND in any sport except hockey because of their athletic name of 'Fighting Sioux'
- Director for Center for Teaching & Learning in TC is possibly coming to campus. UMC could be considering a Teaching & Learning dept which would be an opportunity for compact request.
- UEA negotiations are being held yesterday and today. They are moving slowly
- Met with Commencement committee. Justice Russell Anderson will be the speaker
- All College Advisory Committee met last Oct. Chairman Art Brandlie who was on the committee for 30 years resigned. A letter was sent to ACAC members to see if they want to continue on the committee or not. About 2/3 have responded. This is an opportunity for new members. Expectations and terms of service will be set out upfront. Would like gender equity and youthful exuberance and diversity. Send names of anyone to Barbara Ricord. Will need a paragraph at a later date for any person's nominated. Criteria for serving are:
 - Interest in UMC
 - Committed to provide advice and counsel
 - Attend Meetings if possible
 - Contribute to Campus
 - Global View
 - Live in a culture of growth and success
- Cabinet looked at UMC Calendar and asked Bob Nelson to go back to committee and add a few days. Class days are going from 150 to 144 for next year.

Merry Christmas and Happy New Year!

If you will be gone let Chancellor Casey know.

Minutes respectfully submitted by Barbara Ricord