

UMC Exec Committee
June 20, 2006
Minutes

Present: Corby Kemmer, Tricia Sanders, Bill Peterson, Sue Brorson, Pam Holsinger-Fuchs, Krista Lemos, David DeMuth, Dan Svedarsky, Stephanie Helgeson
Guests: Sara Kaiser, Kevin Thompson, Elizabeth Tollefson, Jeff Sperling

In these minutes, 1) Announcements & Updates, 2) Old Business, 3) The Collaboration-Retention, 4) myU portal, 5) Oxcart Days Ice Cream Social, 6) Designated Drivers, 7) Exec Committee Meeting Dates, 8) Don Davis – Forum Interviews, 9) Additional Business

3) The Collaboration – Retention

Handouts – Questions of what UMC does and how well – Power point presentation.
Pam introduced the team Sue Brorson, Kevin Thompson, Sara Kaiser and herself that went to the Collaboration workshop with a focus on Retention. They will be part of the Exec Retreat in August. Pam and the team explained what they had learned at the workshop and how UMC could utilize the knowledge in the future. The topics would be used for the first year seminar in 2007.

Chancellor Casey thanked the guests and said it was a worthwhile investment that they came back with action steps. At the retreat, a decision will be made on priorities to be worked on.

4) my Portal

Jeff explained the central portal solution that is part of the Twin Cities campus. UMC is the last campus to be part of the portal. The project will be done in phases for UMC. Bob Rubinyi and Sandra Ecklein, key members of the SVPP Portal Team working out of the DMC (Digital Media Center) to assist units with the development and deployment of the U's web portal were on campus last week.

A draft look is being planned for the end of July with the portal up and running about 2 weeks before school starts in the fall. The information on the portal will need to be updated and kept constant.

Chuck added it would be a good way to get information to students early. Jeff explained that each student will have their own view.

Chancellor Casey thanked Jeff.

5) Oxcart Days Ice Cream Social

Krista introduced the question of the ice cream social and is it a good way to connect to the community. Elizabeth explained that it would be held on Aug 18 at 3:00 – 4:30 or 5:00 p.m. at UMC in conjunction with the Crookston Idol contest. She explained what was done last year and said a request will be sent out for those wishing to volunteer at the event. Admissions will have a table at the event also.

Chancellor Casey agreed it would be a good thing to do and asked if the new bike path could be highlighted at the same time.

Chancellor Casey announced that as of July 1, Elizabeth will be with the Communications Department instead of Development. She will be the Assistant Communication Director which will be a better fit with her skills. The Communications Dept is looking at the publications that are done on campus and may decide to do a single publication in the future. The Development Dept is also looking at all the events the department is serving to see what the priorities are. Both departments will come back at a later date with priorities.

6) Designated Drivers

Pam explained that the campus needs to keep track of updated drivers licenses and drivers training and it will be done in Facilities. Pam will contact Michelle Ramstad to continue being UMC's contact person so UMC will have one office responsible for this matter.

John Magnuson has been retained by the U of M for the steam plant and Centennial Hall completion. Chancellor Casey is working on keeping up to date on other Facilities issues.

7) Exec Meetings

The next three Executive Meetings all fall on days that Chancellor Casey will not be here. It was decided that the July 4, and July 18 meetings would be combined with the Chancellor's Cabinet meeting on July 10 from 8:30 – 10:30 a.m.

8) Don Davis – Forum Interviews

Krista explained that Don Davis, a reporter for the forum will be on campus June 27th to learn about Strategic Positioning, how UMC contributes to rural issues and how it fits into the mission of the U of M.

She would like suggestions on who he should be talking to. There was a discussion on people and programs that should be talked about.

Internships – Phil Baird

Heartland Ingredients – Brent Sorenson

Students – Athletes – Accomplishments – Joan Ebnet, Rich Stangle

Sustainability – Linda Kingery

Service Learning - Lisa Loegering

Community person

Department Heads

2) Old Business

There was none.

1) Updates

Chancellor Casey along with Dan, David and Mark Huglen met last week to start work on the Retreat planning. They will meet again next week.

The planning meeting for orientation/opening week is scheduled for next week. Mark Taylor will be here on Aug 22 to speak to faculty & staff and then a separate faculty session in the morning. A representative from FCC has been invited to be part of the planning.

Search Committees

The final report on the VC of Finance has been turned in and Chancellor Casey is working to get an offer out.

Tom met about the Facilities Search and gave his report. The committee is still calling on references and will finish this week.

There has been a good pool of candidates for both searches.

The search firm working on the search for the Vice Chancellor for Student Affairs and Enrollment will be on campus June 30. They will be doing airport interviews on July 6 & 7. The Search firm will be prepared to do on-campus interviews 4th of Aug. Ron will get information out and is hoping for as many as possible to participate in interviews.

Dan – Natural Resources

Two candidates were interviewed for Golf & Turf position. They had very good impressions about UMC.

Youngquist prairie will be dedicated this Saturday

Nature Nook continues to develop

Dan is working on a Farmers Market Manual with Terry Nennich

Bill – Arts, Humanities & Social Sciences

Collective Bargaining will meet the end of July on Workload

Tenure track position in Psychology has been advertised

UMD online psychology program which UMC is collaborating on was passed at BOR in June

Sue – Business Department

Attended the Collaboration workshop with Pam, Sara & Kevin

Last week at the ACBSP accreditation conference last week in Chicago

Accreditation of the Business dept would be helpful to attract & retain students

Positions open in Business Dept

Gone next week for vacation

Dave – Math, Science & Technology

11 young men on campus for the Cyper Camp this week

Finished Water Toxicology course at Itasca – partnership with U of M

End of July will have a research grade telescope on campus

Stephanie – Athletics

Head Basketball coach Mike Roysland was hired

Cathy Behr started yesterday as assistant Athletic Director

ITC is working on new website for Athletics

Athletic Task Force met last night

Monday is the Riverview Foundation Golf Tournament and UMC has a team participating

Participated in NSIC administrator's telephone call with NCC – there should be info coming out in next few weeks

NCAA will have 2 levels of scholarships

Working with Julie Switzer on title 9

Krista – Communications

New banners have gone up on mall

GF Herald is doing a back-to-school piece and wants to talk about what is new at UMC

State Fair is moving ahead – SIFE and music dept are helping

Pam – Student Affairs

STLF camp on Sunday with 30 students

Redoing UMC's view book with Krista

Admissions will be attending three county fairs in the next few weeks

Tricia – Finance

Budget got in last week

End of fiscal year is June 30

Department appointment letters need to be in

Corby – Development

NWSA reunion is Fri evening, Saturday and Sunday

Attended Heritage Society Dinner last week along with Development training

Friday met with some of UMC's donors

Chancellor Casey

Met with the Athletic Review Committee last night with 13 people – next meeting is July 17 and then will break into sub-groups – Glenn Olsen is the chair – members will let him know which sub-committees they want to be on

Chuck has been communicating with NSIC presidents and commissioner about athletic divisions

Chuck set an aggressive time-line for the committee because they need to move forward

Athletics is important to the community and UMC. Glenn will do a good job and he has a good group of people to work with.

Gone this afternoon, Wednesday and Thursday. Bill Peterson will be the delegation of authority

Chuck said he developed a survey on how effective these meetings are. He will try to get it out shortly.

Before he left, John arranged with Foss architects to work on the small projects on campus. Chuck is meeting with the Foss group on Friday.

There is an open house for Jeannine Windels on Friday afternoon at the Northland. She has been a good supporter of UMC and we should have some from UMC attending.

Respectfully submitted by Barbara Ricord