

UMC Executive Committee

June 6, 2006

Minutes

Present: Stephanie Helgeson, Tricia Sanders, Corby Kemmer, David DeMuth, Ron Del Vecchio, John Magnuson, Bill Peterson, Dan Svedarsky, Richard Nelson, Chancellor Casey
Guests: Mary Feller, Don Cavalier

In these minutes 1) Announcements & Updates, 2) Old Business, 3) Founder Opportunity Grant, Financial Aid Policy Change, 4) Employer Surveys, 5) Opening Week, 6) ESL, 7) Retreat Small Group, 8) Additional Items

Richard welcomed the guests.

3) Founder Opportunity Grant & Financial Aid Policy Change – Mary Feller

Mary passed out handouts on the Academic Competitiveness Grant and the SMART Grant. She explained the implications of the Founders Opportunity Grant for UMC and said the total amount awarded so far is \$166,874. Tricia explained that UMC will need to use its reserves to cover the amount not met by existing funds.

Mary also explained the SMART Grant and the Academic Competitiveness Grant. If anyone needs more information you can contact her.

Financial Aid Policy Change – Mary Feller

Handout

Mary explained the need to have the policy changed so students can be retained. Previously students on academic contract could not receive financial aid and UMC is the only U of MN campus to have this policy. The financial aid office is asking to have the policy changed so students can appeal the decision.

It was moved by Dan to allow students on academic contract to have the option to appeal their financial aid with the Financial Aid Department. Ron seconded the motion and the motion was passed by the group.

4) Employer Surveys – Don Cavalier

Handout – *An Executive Summary of Employer Survey and Focus Group Research for the University of Minnesota Crookston Baccalaureate Level Graduates*

Don explained the survey and the need to continue doing surveys as an HLC recommendation. The survey will be on the website in the future. From the survey it was found that UMC does a number of things well and there is room for improvement in a couple of areas such as writing skills.

Don is working with Corby's on identifying companies participating in the surveys that have educational scholarships for their employees.

Discussion was held on writing skills of students.

Don advised the committee that UMC has been approved as a CLEP testing center.

6) ESL – Richard (for Don Sargeant)

Handout – *2007 UMC English as Second Language (ESL) Plan*

UMC would like to integrate the ESL program into UMC operations and budget. At present all fees are paid to the Korean prep center and they reimburse UMC. Don thinks UMC should have more fiscal responsibility and Sean Shin could have a larger lead role. The program has produced very good results. The administration of the program would be housed in the Center for Adult Learning.

This year courses were non credit but Faculty Assembly approved crediting of courses so they show on transcripts to become verifiable and available to other international students.

Richard said more students could become part of the program and stay through the summer to help UMC operate more fully year round.

Bill moved that UMC agree to integrate UMC/KPC ESL program into UMC operations and budget. David seconded the motion and it was carried by all.

1) Announcements

Athletic Review Committee

Chancellor Casey passed out a handout of the press release announcing the Athletic Review Committee that Dr. Glenn Olsen will be chairing. The committee will be compiling and examining existing data and outlining strengths and weaknesses that exist within the athletic program. They will not be asked to give specific recommendations. There could possibly be forums on campus once the students are back. The expectation for the report to be completed is November 1.

Stephanie expressed her and her staff's appreciation that the matter is finally being looked at and moving forward. The uncertainty has been weighing heavily on all.

Chancellor Casey announced that UMC has applied for Division III status and will not have to pay a fee. It was also found that the application will not be looked at until a decision has been made by UMC.

Board of Regents Agenda

Chancellor Casey said UMC will have several items on the BOR Agenda this week. Most of the items are consent only.

UEA agreement

This is not the contract, but an interim compensation agreement which expires June of 2006. Once agreed on by BOR compensation can be distributed.

Facilities

Sprinkling of Brink Hall
Renovation of the Steam Plant

Education Policy and Planning

Agronomy & Horticulture is an information consent item

Finance & Planning

Lease of computers

Faculty & Staff committee

Updated consulting policy, basics are the same it's just important to have outside consulting approved and reported

David asked about the status of the name change of Computer Software Technology Program to Software Engineering. Chancellor Casey will visit with Robert Jones.

Game Design Camp

David passed out brochures for the Game Design Camp being held on campus from Jun 18-22. If you know of anyone else to be invited let David know.

2) Old Business

Vice Chancellor for Finance interview evaluations should be turned in today to Dan Svedarsky, chair of the search committee.

5) Opening/Orientation Week

Dr. Mark Taylor will be a speaker for opening week in the fall. Two to three people will be needed to work with some of the FCC members to plan the agenda for the week in August. Brent Sorenson, David, Ron, Bill and Pam have agreed to be part of the planning group.

7) Executive Retreat Small Group

The retreat being held Aug 1 – 3 at Ruttgers will need a planning committee. Corby, David, Dan, along with Chancellor Casey will makeup the committee along with either Mark Huglen or Brent Sorenson from FCC. Two agenda items will be recruiting & retention and Peer institutions. Someone from Admissions and Bob Nelson will be invited to come for the day. Barbara will work on setting up meeting times for both the Opening Week Committee and the Executive Retreat Committee.

1) Updates

Chancellor Casey

Search for VC of Academic & Student Affairs is back on track. The search firm has all the necessary information.

Bill

Fifty to sixty collaborating teachers, principals and counselors along with several UMC faculty attended the College in the High School Conference held on campus yesterday. Some expressed an interest in a more consistent pattern of communication.

Michelle Christopherson is pursuing accreditation by NACEP (National Alliance of Concurrent Enrollment Partnership)

John

Foss & Associates contractors will be on campus Thursday to look over projects.

Corby

UMC received a \$10,000 gift from the VFW.

An anonymous gift of \$12,500 was given.

Planning is being done for the NWS Reunion later this month.

The Centennial wall is up and the contractor should finish either today or tomorrow.

Dan

Luncheon for Sue LeGare and Judy Baatz and the other administrative assistants was held to promote communication on campus.

Next week Dan will be at the annual meeting of the North American Wildlife Technology Association at Haywood Community College in Clyde, NC to promote two year articulation agreements. This is an organization of colleges offering 2 & 3 year natural resources programs.

Chancellor Casey

Chancellor Casey went to a Nets meeting Northland Community & Technical College in East Grand Forks last week, where he spoke with Kent Hanson. Kent is willing to meet with Department Heads on articulation agreements. Articulation agreements which are part of UMC's strategic planning could help with transfer students.

Stephanie

Cathy Behr was hired as Assistant Athletic Director and Senior Women's Administrator. She starts June 19.

Birhman Jenkens was hired as Assistant Men's Basketball/Assistant Softball Coach

Dan

Golf and Turf candidates will be on campus next week.

Bill

Faculty searches will all be going electronic as of June 12.

Candidates for Business positions will be on campus soon.

Chancellor Casey

Chancellor Casey acknowledged this as John and Richard's last week with UMC.

There have been a lot of changes in the time John was here. Chancellor thanked him for his diligence and patience.

Chancellor thanked Richard for the work he has done for the campus and the University.

It is a great loss to UMC to lose both John & Richard.

Richard will be the delegation of Authority while Chancellor Casey is gone June 8 thru June 12.

Respectfully Submitted by Barbara Ricord