



Present: Pam Holsinger-Fuchs, Eric Johnston-Ortiz, David DeMuth, Bill Peterson, Tom Baldwin, Corby Kemmer, Stephanie Helgeson, Sue Brorson, Mark Koepke, Ron Del Vecchio, Krista Lemos, Deb Zak, Chancellor Charles Casey

In these minutes: 1) Old Business, 2) President Bruininks/Regents Visit, 3) Morse, Graduate Professional, & Tate Award Nominations, 3a) Dr. Baldwin Welcome, 4) Spring General Counsel Agreements & Instructor Appointment Letters, 5) American Indian Task Force update, Horizons Program, 6) BOR policy on Student Conduct Code, In-Service Day, 7) New Business, 8) Fall 2006 Enrollment, 9) Reports, Technology Innovation Program

1) Old Business

- o Corby asked where the ATM request is at. Eric spoke to Richard Pfutzenreuter and he is looking into it.

2) President Bruininks/Regents Visit

Handout - schedule

- Krista went over schedule, October 11 – 13, 2006. Asked that staff be available if necessary.
- Dinner will feature local foods with Linda Kingery coordinating the efforts
- Floral arrangements will be made by UMC's Hort club and a flambé demonstration will be at the dessert table during dinner.
- Strategic Positioning Forum will be presented at 3:30 on Oct 12 by President Bruininks and Robert Jones. A reception will follow in Kiehle Rotunda.
- Formal announcement will go out next week about activities during the Regents Meeting

Handout - reception for UMC women athletes.

- A reception for UMC Women Student Athletes will be held from 5:00-6:00 p.m. in the Lysaker Gym in the Sports Center with Susan Hagstrum and Regent Simmons as special guests.
- Friday is an in-service day so no school for UMC students, but there will be 120 high school students on campus.

3) Morse, Graduate Professional, & Tate Award Nominations

Handout

- Chancellor Casey will meet with FCC about these awards. The goal is to have faculty and staff nominated for awards. It will bring better visibility at the University for UMC faculty & staff. Faculty will be asked to take leadership to nominate and write up nominations.

3a) Welcome Dr. Thomas Baldwin

- This is Dr. Baldwin's second day on campus with many meetings already scheduled. Introductions were given by the Executive Committee.

4) Spring General Counsel Agreements & Instructor Appointment Letters

Handout

- It is necessary to stick to the deadlines agreed upon by Continuing Adult Education. Richard Nelson and Michelle Christopherson spent a great deal of time working on the proposals and UMC will continue to follow those dates.

5) American Indian Task Force update, Horizons Program

Handout

- The goal of the American Indian Task Force is to meet with each tribe. They will meet with the White Earth tribe on October 19. The White Earth American Indian Teacher Corps program is working with UMD and forming a co-hort group in Education. It is possible that UMC could also be a part of this with students that are interested in working on reservations.

Handout – Horizons Program

- The event takes place October 18 at White Earth to introduce communities to the program. It looks at areas with a population of 500 – 5000 people. The communities of Clearbrook, Fosston and Fertile, plus the reservations all qualify. It is an 18 month program looking at poverty and how to address it.

Handout – 1st Annual Northern MN Reservation Economic Development Summit & Tradeshow

- This tradeshow would be a good opportunity for UMC to showcase its programs. It is being held November 29 & 30 in Mahanomen.

Grant Project

- Tomorrow Deb will be in Minneapolis working with 3 schools on the White Earth Reservation on a MN Dept of Education grant for alternative energy projects. This could also be a good connection for UMC.

Local Foods

- White Earth Tribal & Community College is working on Local Foods Curriculum. It is of value to know where foods come from

6) Board of Regent Policy on Student Conduct Code, In-Service Day

- BOR will be adjusting the Student Conduct Code to include on University premises and off if the function adversely affects the University. Pam asked that this be shared with student and faculty governance.

Handout – In-Service schedule

- Pam went over the handout which included two possible schedules. Marilyn Grave has purchased a short book for all faculty and worked the possibility of reading the book into the days events. The day will focus on retention issues and teams from the HLC visit. More information will be forthcoming.

7) New Business

- Family Day is planned in conjunction with Homecoming.
- Sue asked if there was additional money available for technology mini-grants for faculty that wanted to develop some courses on-line. Chancellor Casey will check into this.

8) Fall 2006 Enrollment

Handout

- Bob Nelson sent out the unofficial numbers for Fall enrollment. Should not be shared out of this meeting. Pam explained the handout and passed around a comparison from last year to this year. New students and transfers are up considerably For this year there are
 - 299 Freshman
 - 217 Sophomores
 - 245 Juniors
 - 291 Seniors

9) Reports

Technology Innovation Program

Handout – from Jeff Sperling

- The handout showed projects that were funded for last year. There was discussion on putting proposals together in departments and relating requests to students. Bill added that there was another fund from student fees that helps with classroom projectors and videos.

Pam Holsinger-Fuchs – Student Affairs and Enrollment Management

- UROP applications are due October 7. The conference is October 30 for submitting current projects. Chancellor Casey said there are dollars available for UROP in the Compact. Dr. Baldwin will work with Department Heads on this.
- Reminder of United Way on campus – UMC co-chair persons are David DeMuth, Pam Holsinger-Fuchs and Lisa Samuelson
- Homecoming this weekend
- David helped coordinate the fish fry and the band that performed on Friday night after the CASE displays
- First week in December – Diversity training
- Alcohol awareness week is week of Oct 11.

Krista Lemos - Communications

- Communications office sent out printer scam information. If anyone gave information let the Business Office know so un-requested packages won't be accepted.
- *Driven to Discover* is the University's new marketing campaign. It is not covering co-ordinate campuses at this time. Krista provided the University with suggestions on how UMC could be implemented into the campaign.
- With the buyout of the Grand Forks Herald, UMC can sell stories to the Herald and they can be picked up by other newspapers in Minnesota
- Krista asked about UMC directories as to whether they should be printed or just put in a Pdf. that everyone can access and be kept up to date. Krista will check on the cost of printing the amount that has been printed in the past. The directory should be available in the next few days. It was decided to print as in the past and have a Pdf. available with updates.

Stephanie Helgeson - Athletics

- Stephanie attended the hockey arena meeting with the city. They need to move ahead in case UMC decides to only help fund the Wellness Center. The city needs 3 sheets of ice that will hold ice for 10 months of the year and seat 1839 people. The total cost would be \$13 million and they will need a space of about 11 acres. Their next meeting is October 30.
- NSIC call last week looking at expansion. There could be a vote in January and there will be monthly conference calls.
- A new requirement will make it necessary to web cast all games beginning with basketball.
- Oct 4 begins hockey meetings in Wausau, WI
- Athletic Review Committee – reminder to fill out survey if you haven't done so yet.
- DAC (Dakota Athletic Conference) meeting went well. Hockey and Equestrian were not on their agenda at this time. Chancellor added that DAC is very aggressive and want UMC in their conference. It's a dilemma for UMC as the conference isn't that stable.

Sue Brorson – Business Department

- The Marketing position has been reopened and opening the Entrepreneurship position is being delayed
- Updating is being done on Business brochures and homepage
- Marketing is being done of on-line degrees
- Agreements have been made with Hangzhou Normal University

Corby Kemmer - Development

- In Minneapolis for training last week and met with donors
- Will be on the Business Governors Alliance Committee in the Grand Forks/East Grand Forks Chamber of Commerce
- Gave schedule for Homecoming weekend
- Volleyball at 5 p.m., Football and Soccer at 1 p.m.
- Torch & Shield awards Oct 25, 2006 will be Dr. Alan Dexter, Linda Kingery, Marv Bachmeier and Bill Hunt

Deb Zak – MN Extension

- Meeting this afternoon with the wellness committee in the Elementary School
- Annual Extension conference starts this week

Mark Koepke – Facilities

- First phase bid of Robertson Hall demolition was rejected so will need to be re-bid
- Hill Hall work on first floor will start the beginning of October. Windows project has been awarded. The goal is to get Registrar's office moved over Christmas. Dowell needs to get bids out and wrapped up in December
- Time for work to be done on campus Master Plan update. Chancellor Casey suggested a planning discussion and committee of major projects identified that are not in the Master Plan

David DeMuth – Math, Science & Technology Department

- In Minneapolis on Thursday for GLBT meetings. The GLBTA Commission meets here on Nov 16 with Anne Phibbs.
- Met with John Zigenhagen and Craig Swan on the Biology proposal and the Computer Software Technology program name change. David will continue discussions with Peter Hudelston from UMN-IT on the name change.
- College in the High School meeting yesterday went very well

Bill Peterson – Arts, Humanities and Social Sciences

- College in the High School meeting with high school instructors was a good way to increase relationship with the campus.
- Psychology tenure track position should have on campus interviews mid October
- ESL program is looking at expansion for spring. Don Sargeant has interviews with students during his trip to Korea
- There are 56 international students on campus this year

Ron Del Vecchio – Agriculture

- Soliciting applications for the Ag Business position
- Ag Activities Day is Friday, Dec 1 with 1300-1400 students on campus. Ag is working with Admissions on recruiting that day.
- PIAC letters have been sent out with the date
- Fiberglass horse from Beautiful U Day will be mounted out in front of UTOC
- Amy will be phasing out before going on leave and Melissa Herbst will be helping out in the office

Eric – Finance and Operations

- Attended RRC meeting at the Twin Cities campus. The new finance system will go live June of 2008. The bid threshold is being reconsidered to change to at least \$50,000 instead of the present \$10,000.
- Food Service RFP is being considered. It will be necessary to see what's available. Eric will reconvene the Food Service Committee. Chancellor added that it needs to be the best for UMC
- Friday meeting with Community Arena/Wellness Center committee.

Tom Baldwin – Academic and Student Affairs

- Will be setting up meetings with the chairs
- Received his list of challenges this morning from Chancellor Casey

Chancellor Casey

- Received the first letter on weather related school closing from KVLV. UMC will work with KROX also
- United Way goal is to increase the number of faculty/staff that contribute. Encourage colleagues to contribute to support the community
- UMC received a follow up letter to the AHEC presentation. The letter is asking for additional resources from UMC and will need a response by next Monday.
- It was decided 2 weeks ago to hire a Web Master for UMC. Krista will coordinate the search committee. It will be necessary to re-direct the work of staff working on the web at present once the Web Master comes on board.
- Departments should be coordinating PIAC meetings for October 25.
- Work day hours for staff have been questioned by some. Les Johnson will be on the agenda for the next Exec meeting to talk about the options supervisors have for assigning work day hours.
- Reminder to attend activities this weekend for Homecoming and Hall of Fame
- October 13 is a Professional Development Day for faculty, not a vacation day. Professional Development Days should be built into expectations for work plans. Encourage all faculty to attend activities.

Minutes respectfully submitted by Barbara Ricord