



Present: Eric Johnston-Ortiz, Dan Svedarsky, Stephanie Helgeson, Sue Brorson, Mark Koepke, Tom Baldwin, Chancellor Casey, Corby Kemmer, Bill Peterson, Pam Holsinger-Fuchs, Krista Lemos, Ron Del Vecchio

In these minutes 1) Old Business, 2) Mission & Values Task Force Recommendations, 3) Contract & Probation Students Taking On-line courses, 4) All College Advisory Committee Members, 5) Faculty Assembly Membership, 6) Spring & Fall Registration Updates 7) Member Updates

### **1) Old Business**

Cell Phones – Tom

- Some cell phone users were given new telephone numbers
- Eric will get list of names and numbers from Alltell Representative Lisa Duckstad and give them to Barbara Ricord. He will also do some checking on billings.
- Tom and Chuck both had less than stellar experiences with their phone service. Anyone else with problems should send that info to Eric so he can follow up with Lisa.

Pam's Resignation – Chancellor Casey

- Regretfully accept Pam's resignation. She will stay to end of academic year
- Best of luck to her and Tom

### **2) Mission & Values Task Force Recommendations – Dr. Baldwin**

Handout of recommendations

- Tom is chairperson of committee
- Charges were to look at term polytechnic and identify core values
- Alternative to polytechnic is "applied career oriented"
- Core values were identified from surveys and looking at book "Built to Last"
- 5 recommendations of core values were
  - Integrity
  - Excellence
  - Diversity
  - Innovation
  - Learner centered
- Recommendations were submitted to Chancellor, now will go through all faculty committees for fine tuning
- Questions were asked with comments by Chancellor Casey and Dr. Baldwin
- Tom will send handout electronically for Department Heads to use in their departments
- Decision to change mission will need to go to Regents once there is agreement on campus

### **3) Contract & Probation Students Taking On-line courses – Chancellor Casey & Dr. Baldwin**

Handout of Performance of Probation, Contract & Good Standing Students in online classes from Bob Nelson

- Last Faculty Assembly meeting brought up probation and contract students taking on-line courses. Some faculty don't think they should be allowed as they don't do well
- Dr. Baldwin worked with Bob Nelson to get the statistics
- Biggest problem is there are so few students to work with and doesn't give absolute clarity
- Almost double probationary students failed as students in good standing
- Table wasn't clear enough for a decision

- Eric will work with Bob Nelson to clarify. Bob will also be asked to come to a Department Head meeting and information will be brought back to Exec Meeting before a decision will be made

#### **4) All College Advisory Committee Members – Chancellor Casey**

- Art Brandli's retirement after 30 years on the committee prompted the process of inviting new members and limiting years of membership
- Chuck & Art sent letters to ACAC members to ask if they wanted to continue on the committee or go on to something else
- Half of the members said yes they would continue and about half said they would leave. Three have not responded at this point. All will receive letters thanking them and asking for names of possible new members
- A meeting possibly in mid-April will be held to recognize the service of those leaving
- Asking Exec group to give names for possible new members to include gender balance, recent UMC graduates and supporters of UMC
- Expectations for new members are:
  - Come to meetings
  - Provide comments and advice on programs
  - Help recruit students, faculty & staff
  - Advocate for the University & UMC with policy makers
  - Give advice on Specific issues
- Terms will be limited to two or three terms of 3 years each
- Meetings will be held approximately 3 times a year. One meeting will be held off-site
- Barbara Ricord will send a list of present members including those that will be leaving. Any new names should be sent by February 1 to Barbara
- Discussion was held on possible members

#### **5) Faculty Assembly Membership – Dr. Baldwin**

Handout with proposed change in Faculty Assembly membership

- Change will limit membership to only Tenured, Tenure Track and Tenured faculty on leave
- Discussion was held on beginning of Faculty Assembly, what method other colleges use and need for treating all faculty well
- Chancellor Casey suggested visiting with Faculty Assembly leadership, Department Heads and possibly Vince Magnuson before a decision is made

#### **6) Spring & Fall Registration Updates – Pam**

Handout – Recruitment Update

- Up 16 students for spring – student credit hours
- Down 25 student applications from this time last year
- Twin cities printing staff will be on campus Friday to create branding & image for website and interactive component
- Meeting on Friday with Admissions Counselors about common application form
- Discussion was held on recruitment, summer camps and follow up of those students attending,
- Chancellor said he appreciates the efforts from Enrollment office to increase numbers

#### **7) New Business**

Dealing with Number of classes cancelled

- What does UMC do in terms of loads for cancelled classes
- Faculty has responsibility for teaching, research and service
- Departments will share info with Dr. Baldwin on various areas that faculty could help with when not teaching full loads

P & T documentation

- Was due January 8, please get in this week

Question was asked on the status of the program name change from Animal Industries Management to Animal Science and Equine Industries Management to Equine Science

- Dr Baldwin will check with Zigenhagen's office to find out status of thsoe and the Biology Degree. It may be on the Feb Board of Regents Agenda

Compact Budget Meeting

- Date for Compact budget meeting is March 7
- Instructions will be out the end of January and materials need to be down to the TC by Feb 25.
- Compact ideas will be an agenda item for Jan 23rd Exec Meeting
- Look at Compact from last year for promises and give accomplishments. Work can be started now for all reporting.
- New items can be sent to Dr. Baldwin's office and accomplishments can be sent to Chancellor's office – Barbara. Not necessary to be long. Last year limited to 7 pages and assumption is it will be approximately the same for '07

Successful Managers Leaders Program

- Program begins February 7 with 5 spots available
- Good to nominate someone from UMC

Summer Exec Retreat

- May want to move earlier this summer – possibly early June or May
- Send Barbara dates and ideas for meeting places. Places should be a little closer than last year
- An item for the retreat could be Strategic Positioning
- A couple of suggestions were given – Lake of the Woods and Leach Lake

Press Conference

- Decision for Athletic Division will be announced at Wednesday's press conference at 11:00

## **8) Member Updates**

*Dr. Baldwin – Academic Affairs*

- Nothing else to report

*Corby Kemmer – Development*

- January 26 – Ag Arama
- Trips to Arizona and Florida end of January and February
- Gifts are up \$200,000 more than last year
- Visited with Marshall Johnson, Black Student Association President about fund raisers being held in conjunction with BLAST on Jan 25 and Feb 26 with guest speakers for Black History Month. They are working with Marcia Walker
- Shannon Stassen has agreed to stay up in a lift for 2 nights and 3 days as a fundraiser on April 23rd for the Lysaker endowment
- Alumni socials are being planned for Detroit Lakes and Alexandria

*Pam – Enrollment & Student Activities*

- Orientation went well
- International student orientation went well
- Juan Moreno will be on campus January 24
- Staff Retreat was held Jan 4 on revising mission statement and a variety of other issues

*Bill Peterson – Arts, Humanities and Social Science*

- Classes are up and going for Spring Semester
- International students were registered by Don and many changed their classes. Were able to fill some of the classes with lower enrollment without adding new classes
- There are 40-45 new Korean students on campus

*Dan Svedarsky – Natural Resources*

- o Steven Bartone with the Sea Grant project will be at the Youngquist auditorium at 3:00 p.m. on Jan 18th
- o Delegation from Robeson College coming to discuss a potential partnership with the University of Minnesota Crookston in Criminal Justice (aviation) on January 31.
- o Tech Ed Conference in St Cloud on Jan 19 & 20

*Eric Johnston-Ortiz – Finance and University Services*

- o Working with Twin Cities on second Dining Services RFP draft
- o Met with Mike Frish from Tri-Valley on transportation issues for UMC students. He will submit a proposal within the month for the rest of this year and next
- o Will talk to Orlyn Miller about stage of pre-design for Wellness/Rec Center

*Mark Koepke – Facilities & Operations*

- o Robertson Hall demo bids will start Jan 18
- o Final testing on backup boiler
- o Heating plant is getting final check
- o Registrar's office moved to Hill before Christmas
- o Kiln for the art room is not operational yet
- o Bid date for concession building is January 30
- o Need list of HEAPR projects by end of month
- o Date for returning parking spots behind Dowell will be soon
- o Gave info on projects funded in past year

*Stephanie Helgeson – Athletics*

- o Putting together a Title IX committee for the athletic program
- o Working on Academic Success Rate and increasing GPA's in Athletics
- o At NCAA meeting in Orlando there was a proposal for two divisions of Division II football – it was voted down
- o Press Conference Wed at 11:00 to inform public on decision on Athletic Division for UMC

*Ron Del Vecchio – Agriculture*

- o Ag Arama end of January – Alumni based Function, but existing students will be competing
- o Continuing with searches for Ag Business and Equine
- o Geared up for Tours for Tots for Spring
- o NACTA is getting ready for fundraising
- o Outbreak of strangles in the horses. Necessary to cancel IHSA practice and Western Horse Show scheduled for Feb 10 & 11.
- o Amy's back in one week

*Sue Brorson – Business*

- o Spring marks the first semester of online degrees – Manufacturing & Business
- o Finalizing new Department Brochure which will feature all Business Dept programs along with highlights of campus
- o Bruce Sorte will be on campus 23rd & 24th. New joint hire between Extension & Bus Dept.
- o Re-opening 2 positions in Business Management in mid Jan.
- o Students and faculty will be at Marketplace for Entrepreneurship Conference in Fargo next week
- o Joint efforts with Athletics on recruiting will be undertaken by Bus. student as part of internship

*Krista Lemos – Communications*

- o Interviews are being held this week for the ECommunication person. Could make an offer next week
- o Year books from 1999 and 2000 are being sent out to alumni with an apology letter for not getting them out sooner

- UMC is a Club sponsor for greater Grand Forks Chamber dinner on Feb 12. The Development office is attending
- UMC will have an ad/profile in the Jan issue of the MN/St.Paul College & Universities issue
- Radio ads will be running Jan 19-31 on XL 93
- Phasing Driven to Discover brand into UMC messaging beginning spring. Handed out "Driven to Discover" posters for distribution around campus – more are available
- Message from Printing Staff that students should be getting their paper from the Help Desk not the copiers in Selvig and Dowell
- Working with Chancellor on e-updates which will be bi-weekly information on campus. It will start next week with a message from Chancellor Casey
- Any events or activities on campus should be sent to Krista so the information is gotten to the proper areas

*Chancellor Casey*

- Gone next Tuesday & Wednesday for a Development meeting possible Legislative meetings and the January 17 NSIC Presidents meeting at 3:00 p.m. Trying also to meet with Gary Summerville and Orlyn Miller
- Working on getting Facilities planning committee together and looking at specific projects
- All are invited to the Press Conference at 11:00 on Wednesday

Minutes respectfully submitted by Barbara Ricord