



**UMC Executive Committee
Minutes
October 4, 2007**

Present: Chancellor Casey, Bill Peterson, Sue Brorson, Krista Lemos, Tom Baldwin, Peter Phaiah, Corby Kemmer, Jeff Sperling, Dan Svedarsky

In these minutes: Old Business, New Business, AQIP, Budget Summary & Update, Accountability Report, Retention Summit, Outdoor Rink Discussion, GEAR-UP Participation Plans, New Freshman Characteristics, Member Updates

Old Business: None

New Business: None

AQIP-Bill Peterson

Handout - Notes Related to AQIP Accreditation Process

- Bill attended information meeting about AQIP process and whether or not it would be beneficial for UMC to apply to process
- Continuous Quality Improvement strategy may be a good model
- He mentioned that it may be a good resource for documenting action projects and provides an accreditation format for future Accreditation reviews

Budget Summary & Update – Chancellor Casey

- Budgets look good – overall good shape, Departments did a good job at budgeting
- Professional Development Funds – balances increased in four departments
- Supplies and Equipment budget has been allocated and used
- One time funds identified
- Balances increased 2007 over 2006 – facilities spending after June 30 will likely use a significant amount of balance
- Tuition revenue increased even with tuition banding, this will improve overall budget situation
- Foresees that 2008-09 money may be more difficult to obtain from central administration
- Some revenue has been put into special account for future needs
- May look into investing some revenue from accounts with existing balances
- Will start discussions for departmental budgets in November
- Lab renovations/improvements used HEAPR money
- Compact money will be allocated for positions currently open and eventually new positions if needed

Accountability Report – Chancellor Casey

Handout – University of Minnesota: 2007 Accountable to U

- Measures and Metrics – Regents pushing this
- What can we draw from this information
- Increase Enrollment, Increase Retention = may allow for us to be more selective to admit students with higher ACT scores.
- We may want to look at just what we should measure to get a more accurate picture of where we are at and what we need to work on

Retention Summit – Peter Phaiah

- Requesting reports of plans and strategies being done from other departments so that he can include them in his presentation at the Retention Summit

Outdoor Ice Rink – Peter Phaiah

Handout - UMC Outdoor Ice Rink Proposal – Fall 2007

- Pros/Cons listed for consideration, wants feedback
- Expense for smaller rink approx \$6,000 larger \$9,500
- Community and campus involvement in healthy physical activity
- Student Activities can invest in rental skate gear
- Maintenance costs concerns to keep to a minimum, Clubs may help with some of the upkeep
- Positive feedback at Exec Meeting

GEAR-UP(Gaining early Awareness and Readiness for Undergraduate Programs) – Peter Phaiah

- RFP – getting together with 7th graders and working with them through graduation. Crookston doesn't have the population that meets the poverty requirements so UMC will be working on a distance plan with the White Earth Indian Reservation

New Freshman Characteristics – Peter Phaiah

Handout - New High School Student Characteristics – Freshman 2007

- Listing trends at all four UM campus Fall 2007 enrollment including number of apps, enrolls, high school rank, average ACT score, percent of ethnicity and students of color, gender percentages and geographic distribution

Member Updates

Corby Kemmer - Development and Alumni Relations

Handout – UMC News - Homecoming Week

- Final Aggie printed
- New members named to Teambacker Board – Jenny Amon, Trisha Sanders, Randy Boettner
- Education Alumni – International
- Capital Campaign
- Coaches luncheon – Friday, October 5 noon
- Torch and Shield awards event, October 23rd dinner
- November 13 Alumni Friends Social, Hallock

Krista Lemos - Communications

- Meeting set up with new physician from Riverview Health
- John Zak attending reception of the Sesquicentennial of the U
- Will be out of the office Oct 9-18th and Oct 22nd, Elizabeth Tollefson will cover work
- New copy machines received and distributed
- Campus Connection – discontinued, will use Today Page for communicating that information and will include mailings to the Torch

Jeff Sperling - Technology Support Services

- Pilot projects including – Tablet PCs (convertible
- Moodle – Course management program
- Tech Advisory Committee busy – notebook business model, survey focus, moodle
- Still trying to establish email distribution protocol/process, Jim Urgain CSA helping, official and non official list
- Complaints on receiving emails they don't want
- Jeff Sinks looking at one more vendor for phone system
- Tech Innovation Labs Grant – October 31st
- File sharing, for violators will impose a reconnection charge
- Additional notebooks purchased by dept 56 more, with a total of 70 machines, UMC will own

Bill Peterson - Math, Science & Technology

- Mood upbeat with all classroom improvements
- Board of Teaching Evaluation Team meetings scheduled Nov 11th-14th

Sue Brorson - Business

- Attended Economic Development Conference, MN – excellent conference with roundtable discussions regarding positioning the state of Minnesota in the future, has used some of the information in discussion in her classes regarding entrepreneurship etc.
- More capacity on grants out there
- Clubs and organizations busy, SIFE presently at White Earth reservation, Sports and Rec Club – service learning at Northwood, ND, which was devastated by tornado

Tom Baldwin - Academic & Student Affairs

- Priority - Search for 9 Tenure Faculty Track positions and 2 Chairs
- Asked about hiring Dir of Research position - will be later after department searches

Chuck Casey - Chancellor

- Department Heads – in-service next Friday
- Nominees sought for All College Advisory Committee, asked to look at PIAC committees to see who could move up
- Faculty Awards Tate Award, Morris Teaching Award
- Working with Krista Faculty/Staff handbook
- CAL hiring on-line advisor, will use on-line fee to fund
- Working with Eric on Dir of Facilities Search, will have to split the job to budget manager and maintenance supervisor
- Looking at identifying 2 or 3 people who would be able to cover Chancellor's Office, Academic Affairs etc when support staff take vacations

Respectfully submitted by Deborah Brule