



UMC Executive Committee



Minutes

June 5, 2007

Present: Elizabeth Tollefson (for Krista Lemos), Jeff Sperling, Mark Koepke, Bill Peterson, Corby Kemmer, Dan Svedarsky, Tom Baldwin, Chancellor Casey, Peter Phaiah, Sue Brorson, Pam Holsinger-Fuchs, David DeMuth, Ron Del Vecchio, Eric Johnston-Ortiz, Les Johnson

In these minutes: Introductions, Old Business, Recycle Bins, System-wide student use of Boynton, Status of Collective Bargaining, Operational Continuity, 2007-08 Budget Information, Executive Retreat, New Business, Member Updates

Introductions

- Welcome to Peter Phaiah, New Associate Vice Chancellor of Student Activities & Enrollment.
- Tom introduced Peter and explained there will be some overlap with Pam and Peter
- Peter gave some background on himself
- Welcome to Jeff Sperling, Director of Technology Support Services who will be attending meetings

Old Business – None

Recycle Bins – Pam Holsinger-Fuchs

- Recycling was started at UMC by CSA
- Would like to be more involved again
- NatR students recycled aluminum cans in past
- Could be a cost savings for UMC
- Peter will take over the project and there will have to be more discussions

System wide use of Boynton – Pam Holsinger-Fuchs

- Discussion on students being allowed to use services at all campuses
- Proposal for separate fee that would allow students to use Boynton Health Services
- UMC can opt out of the program if it is thought that not enough UMC students would benefit from the program
- Surplus fee money would not go back to the campuses but go into the fee fund and help to lower fees in the future
- Support by UMC Executive group not given

Status of Collective Bargaining – Bill Peterson

- Explained the process has been going on for 2 1/2 years
- Mediation has recommended that current proposal be accepted
- Vote should be held by end of June
- Current 4 enhancements offered expired by the end of June 6, 2007
- Process has consumed a considerable amount of time
- Re-appointment letters can be mailed and HR will start to process for payroll on all those except faculty. Tricia has until June 15 to add all
- Thanks to Bill, Sue, Les who spent 2 1/2 years dealing with negotiations

Operational Continuity - Chancellor

- Keep working on plan if not done
- Has phone call with Kristy Gisch today
- Plans are sent to Kristy and she will compile into one for UMC

2007-2008 Budget Information – Chancellor

Handout on Budget from Regents Docket

- Investments are being made around Exceptional Students, Exceptional Faculty/Staff, Exceptional Organization and Exceptional Innovation
- University ended up with \$8 million more for the biennium
- More money up front but not as much in the other years
- Overall 15-16% more money than last year
- Area most concerning for UMC is tuition banding

Executive Retreat – Chancellor

Handout – Retreat packet

- Went over information
- Agenda should be finalized and out before weekend
- Please look at info before retreat
- Retreat will begin with portion of supervisory training from Francine Morgan. Meeting with her on Friday morning to develop another session at end of summer or during orientation week
- Focus on the positives
- Retreat will be fashioned around Exceptional Students, Exceptional Faculty/Staff, Exceptional Organization, Exceptional Innovation
- Early discussion on the compact for 08-09
- Opportunity to think about accomplishments
- Compact work will start in December this year
- 3 vans reserved for retreat. Ron will drive the 15 passenger van. Vans will leave at 9:00 from Kiser building
- Lunch at noon
- Sue, Ron, Corby, Stephanie and Mark Huglen helped with the agenda
- Presentations should be short – just an overview so there is plenty of time for discussions

New Business – None

Member Updates

Tom Baldwin – Academic & Student Affairs

- Program reviews are being wrapped up and review
- All Department Heads are back on campus for a while – trying to address standardization of fees
- Spent last week at NAFSA Conference last week
- All departments except Arts, Humanities & Social Sciences are conducting searches for faculty

Les Johnson – Human Resources

- Key positions have been filled on campus
- Post management enhancement an addition to People Soft will start implementation by end of June. Will allow history on positions and organization chart for each dept

Dan Svedarsky – Natural Resources

- NatR wants to be part of the recycling on campus and make it part of the campus culture
- Tomorrow will have a retreat planning meeting for
- DVD – will bring to retreat
- Dedication of the Shaver butterfly garden will be July 23 at 9:30 a.m.
- Interviewing for the Horticulture position will be on Monday

Corby Kemmer – Development

- Staff traveled to Foundation office in Twin Cities for training, tours and meetings
- Met with members of East Polk County scholarship board for questions and suggestions

- o \$50,000 in 50 days campaign raised about \$47-\$48,000 – money is still coming in
- o Total funds raised for 07 are \$645,000
- o Golf tournaments for summer are
 - June 14 – UMC Teambackers
 - June 28 – Mark Olsonawski Endowed Scholarship
 - July 21 – UMC Teambacker Golf Classic
 - August 14 – UMC Women's Scramble
- o June 29 & 30 – NWSA reunion – 70% of endowments come from this group. Everyone is invited to attend
- o C. Killian Masonry & Concrete – putting in 2 sidewalks for easier access around Centennial Wall
- o UMC Alumni Assoc met last Wed. NWSA board meeting 6-12 at noon

Bill Peterson – Arts, Humanities and Social Sciences

- o CIHS faculty were on campus yesterday for professional development. Good way to promote better communication. UMC faculty will be doing site visits in the high schools
- o Mark Taylor who was at Fall Orientation last year was here for CIHS
- o It was a successful day

Mark Koepke – Facilities and Operations

- o Projects on campus – Roberson tunnel is scheduled to be done in a day or two and then work will begin on the utilities in the tunnel
- o Robertson demolition will begin July 1
- o Concession is scheduled to be done August 1
- o Gym floor will be started in two weeks
- o Elevators will be replaced in Dowell Hall and Sahlstrom this summer
- o East side of Hill windows have been replaced. West side should be done in two weeks
- o Skinner Roofing will repair roof on NE section of Owen Roof
- o McBroom Construction is scheduled to be onsite Monday, June 11 for the track resurfacing and will take 2+ weeks

Jeff Sperling – Technology Support Services

- o Email conversion went well
- o Several network projects going on this summer
- o Network projects will support next generation technology
- o Utility tunnel work will be done over the summer
- o ITC office re-design is finished. Stop over and look
- o Kelly Nelson will be staying with UMC on a 9 month contract
- o Technology committee looking at business model
- o Piloting Mac Book's from Apple and tablet PC's from HP. Goal is to assess the 2 technologies in true academic setting. 2 separate teams will pilot the 2 models. Results will be quantified and study will decide if the tablet or Apple would make sense for UMC. Will help as UMC prepares for notebook RFP next spring. Improve notebook program and academic experience at UMC.

Elizabeth Tollefson – Communications

- o Nice interest in the White Earth Academy of Math & Science. Students will be coming to UMC for part of the program.
- o Going to White Earth tomorrow to take pictures of students during Academy of Math & Science

Eric Johnston-Ortiz – Finance & University Services

- o Tricia & Renae are working on entering information for budgets. They have until June 16 to finish
- o Working with Gary Willhite to get documentation for ??????
- o Continuous Improvement – Customer Survey
- o Student interns gathering information on wellness centers

- o Working with dining services to create a more diverse menu for international students
- o Also looking at availability of local foods
- o RFP's addendums for dining services with answers to questions have been sent. Middle of July should be when they come back and meetings should be set up the end of July
- o Will set up wellness center meeting before end of the week

Ron Del Vecchio - Agriculture

- o Two recent hires – Stable Mgmt – Rachel Hunter, Equine – Brook Marcus
- o Two positions open – Equine and Ag Business
- o Working on new articulation agreements with Bismarck State College – possible 4 agreements
- o Developing an emphasis in “Biofuels & Renewable Energy Technology” within the Ag Systems Program
- o Raising lamb for dining services menu
- o Operational continuity – working with animal care practices etc for cattle, sheep & horses. Updating Standard Operational Procedures fo U of MN institutional Animal Care & Use Committee for cattle, sheep & horses. Needs detailed description on mgmt & use of animals & current emergency contact info.

David DeMuth – Math, Science & Technology

- o Returned from trip to China – trip went well. Faculty members, Pam Elf, David Crawford, JingPeng Tang, Border went with David. Kevin Thompson, John Loegering and Ken Johnson joined the group later.
- o Working with Zejang forestry college
- o Talked about faculty exchanges in Business Mgmt & Technology
- o There is talk about extending agreements to other programs
- o Made contact in Beijing for a securities workshop for Banking. Could begin next fall
- o Game design camp at 25 right now – will cap at 30
- o Hoping to fill Administrative position soon

Pam Holsinger-Fuchs – Student Affairs & Enrollment

- o STLF camp next week
- o White Earth Academy of Math & Science students will be on campus June 14 with about 40 students
- o June 18 is a new student registration day. UMC is down on confirmed students and up on applications
- o Retention summit still has room. Peter, Kevin Thompson, Lisa Samuelson, Brian Dingmann and Mary Feller will be attending
- o Sara is running a list of students eligible to register for fall that haven't – over 400 students
- o Relay for Life is evening of June 15

Sue Brorson - Business

- o Positions left to fill for fall
- o Two faculty went to China with David
- o Just returned from Study Abroad trip to Norway looking at schools for cooperation
- o Met with VP of operations for Helly Hansen in Moss, Norway
- o Working on schedule for fall

Peter Phaiah – Student Affairs & Enrollment

- o Working on meeting staff and finding out how to integrate & work together
- o Will attend any dept functions invited to

Chancellor Casey

- o Working on taking CS/BU staff to lunch that were invited to TC for recognition reception for years of service
- o Attended Board Meeting and dinner for MN Campus Compact yesterday. Presentation by Bill George who wrote the book *True North*

- MN Campus Compact is looking at doing a fall summit
- Working to engage more high school students in civic engagement. UMC could do more to raise visibility of UMC students
- Reminder of need for Torch & Shield nominations by July 1. Think about people within the communities of UMC, NWORC, Extension, Crookston and the region that support the total campus.
- Transfer student numbers being down will be a discussion item at retreat
- Encourage working on eligible students that haven't registered. Critical to get those students
- Leaving tomorrow morning for the TC for meetings and BOR meetings. Chancellors will have a chance to meet with the new regents and give overview of campus
- There will be a Chancellor's meeting in the afternoon
- Friday morning meeting with Francine Morgan to talk about workshop for supervisors
- Tom is working on orientation week and it's necessary to decide on agenda before it is filled by everyone
- Meeting on UMC budget this afternoon

Corby visited former Provost Stan Sahlstrom and he gave greetings to all.

Respectfully submitted by Barbara Ricord