



**UMC Executive Committee
Minutes
January 3, 2008**

Present: Chancellor Casey, Sue Brorson, Bill Peterson, Corby Kemmer, Stephanie Helgeson, Tom Baldwin, Eric Johnston-Ortiz, Jeff Sperling, David DeMuth, Deb Zak, Peter Phaiah

In these minutes: Old Business, New Business, 2008 Spring Enrollment Update, White Earth visitors – Jan 15 & Summer 2008, Bridge Funds, 2008-2009 Budget Preparation, Member Updates

Happy New Year to All!

Old Business – None

New Business – Tom Baldwin

- Before Christmas visited schools in Taiwan. Two have indicated they would like to pair with UMC students to learn English
- UMC students will pay to get there and all other funds would be provided. Flight would be about \$1000
- Time frame is right after school is out in May
- Working with Kim on details
- Could be opportunity for faculty and staff and 10-15 students
- Commitment needs to be made soon for dorm room reservations
- More details will be coming

Spring Enrollment Update – Peter Phaiah

- Total of 1078 for spring
- 988 degree seeking
- 92 non-degree seeking
- 13% above last year
- Residence Halls are full – every available bed is used with room for 4 more males and 4 more females in lounges
- 895 are returning students

Handouts – International Student Orientation
New Student Orientation

Chancellor Casey would like information on the numbers in the Residence Halls for Robert Jones to emphasize need for new Residence Hall. Numbers will be powerful

White Earth Visitors, Jan 15 & Summer 2008 – Deb Zak

- Jan 15 faculty from College of Education & Development at U of M will be visiting. They will be teaching at the White Earth Science program this summer. Coming to see UMC facilities and meeting with David DeMuth
- Students from White Earth will be on campus this summer during their summer school program – week of June 16
- Stephan Carlson, an Extension faculty member who works with the White Earth Reservation youth programs, received a "Reach for the Sky" grant, funded by the National Science Foundation

- The College of Education and Human Development submitted a proposal to fund RunningHorse Livingston from UW-Madison to come to Minnesota to offer a workshop for U of M faculty on Culturally Responsive Mathematics. UMC faculty will be invited to attend the workshop.
- This summer will be a bus trip to visit another reservation and UMC faculty will be invited to go along
- Trying to get more Native Americans on campus
- Joe Cournia has been hired to work with students out of the U of MN Extension office in Moorhead
- Peter mentioned that Winifred Russell was hired as Assistant Director of Diversity for UMC. He will help out with TC recruiting, along with other duties. TC recruiter Danielle Johnson resigned.

Bridge Funds – Chancellor Casey

- At Dec BOR meeting there was discussion of draft of new policy for Bridge Funds – for hiring faculty/staff of color
- \$1.1 million available each year - Funds can be applied for if hiring a faculty/staff of color
- Can be applied for spousal/domestic partner hires also
- Maybe good way to diversify faculty
- Funds are handled by Dr. Barcelo's office – 100% the first year, 50% 2nd year
- Funds could help UMC. Used for salary only

Budget Preparation – Chancellor Casey

- Instructions for Budget preparation were received on Dec 21. The budget meeting with Central Administration is scheduled for Feb 19 and budget information needs to be received in the TC by Feb 12
- Meeting is scheduled with Eric & Tricia for Friday. Tricia has met with all departments and budgets look to be in good shape
- 09 initiative requests have been received from departments and unit managers.
- More info on budget process will be coming out in early January
- The budget will be brought to BOR meeting in April
- The required dates allow UMC more time to make decisions in all units
- New revenue available for 09 is \$64,310,000 – compares to \$107,600,000 in FY 08
- Compact this year will account for actions taken, and how related funds were invested, metrics developed to anticipate outcomes, and how reallocations made an impact
- New requests are very specific – legal/contractual/compliance/safety, start up funding provided in FY08, essential and critical need in either program funding or staffing requirements
- Would like to have information by Jan 15
- Discussion was held on budget process, tech fees
- If anyone wants to read budget process, let Chancellor know

Member Updates

Corby Kemmer – Development

- Reminder – Wed, Jan 16 – Hallock Alumni social. Let Corby know if you're planning to attend
- Sat Jan 26 – Ag Arama
- Feb 15 is the Arizona Alumni Social
- Jim Karn Baseball Endowment is more than half the way of reaching the endowment level of \$25,000...approximately (\$13,000 + to date).
- TeamBacker's – 241 members with total gifts of more than \$105,000 to date, with six months remaining in FY '08
- A scholarship by Walter & Elinor Fehr has been established to benefit students in agronomy

- Will announce a major gift the middle of January

Peter Phaiak – Student Affairs & Enrollment

- Student Center purchased 17 pairs of skates to be used on the new skating rink. Peter built a rack to hold the skates in the Student Center. Skates will be free to use
- Meeting next week to get some games into the schedule. 2 students hired to help maintain the rink
- Warming house will be built in Feb through Kent Freberg's class
- Any ideas for using the rink – let Peter know

Sue Brorson – Business

- Interviewed for online student support and accepted – now looking for office space
- Trying to get ready for next semester
- Two new faculty
- Trying to get work done on board room
- Have applicant for AHSS dept head interviewing next week – Jack Geller. Will send out agenda

Jeff Sperling – Technology Support Services

- TxtU moving process along. Need to define roles and plugging in names for Administrative Assistants
- Twin Cities asked if local emergency agencies should be involved
- TxtU pre-launch is Jan 31
- Thanks to those visiting with Tim Norton – the Facilities Dir applicant. Committee submitted their recommendation
- 25 new laptops were purchased for Spring semester and may need a few more for loaners
- Kiehle 141 could be used for another meeting. Tech Committee would like approval to use as special purpose room and add to SURE system. Chancellor's Cabinet will meet on recommendation

Eric Johnston-Ortiz – Finance and University Services

- Received new drawings of proposed Residential Hall with potential of coffee shop. Will send to TC
- Tim Norton was a good candidate for Facilities Director
- Continuing to work on Food Service proposal. Committee and TC recommended going with Sedexo

David DeMuth – Math, Science & Technology

- Working on getting courses filled for Spring semester
- Internet at telescope now and there will be a press release on it soon

Deb Zak – MN Extension

- Working on filling 3 positions – crops position, Glenice Johnson's (she's retiring Feb 1), Bruce Sorte's position
- Looking for office space for 7 regional officers

Bill Peterson – Arts, Humanities and Social Sciences

- Quality Fair Jan 31. Having a conference call at noon today to finalize program. Will be driving down if anyone wants to attend also
- Organizational Psychology press release will go out next week

Tom Baldwin – Academic and Student Affairs

- Lots of interaction with schools in Taiwan after visits

Chancellor Casey

- Memorials on campus – since policy was approved have needed to use it 4 times. Nice to have something in place
- Reminder of Quality Fair – Jan 31. Chancellor may attend
- Chamber dinner Jan 21 – Northland Inn. Anyone interested – tickets are \$25. Chuck will be making brief comments
- Operational Continuity Plan – Chancellor's Office is getting close to being done. Next step is the Emergency Management Plan

- Summer Retreat – want to get it on everyone’s calendars. May 16 ends academic year so looking the last two weeks in May and first two weeks in June. Could be at Horseshoe Bay again
- Would like to be done before middle of June. Barbara will send out dates for group to check. Some of the same individuals will be invited this year – Admissions, International

Respectfully submitted by Barbara Ricord