



UMC Executive Committee
Minutes
March 19, 2009

Present: Corby Kemmer, Les Johnson, Amber Evans-Dailey, Michelle Christopherson, Andrew Svec, Tom Baldwin, Jeff Sperling, Stephanie Helgeson, Peter Phaiah, Tim Norton, Chancellor Casey, Kim Gillette, Tricia Sanders, Ron Del Vecchio, Jack Geller, Adel Ali, Sue Brorson
Guest(s):

In these minutes: Old Business/New Business, Budget Presentation, Faculty/Staff Survey, Six I's and Circle of Life, McKinstry Report, President's Visit March 27, Member Updates

Old Business/New Business

Budget Presentation - Chancellor

- Presentation was given at last BOR meeting- Base Budget Stimulus Plan – issues moving forward
- Chancellor went over Presentation
- ARRA- American Recovery & Reinvestment Act
- NIH budget will have an increase of 1/3 - NSF – will increase 50%
- Some information will come from VP Mulcahy's office and will help to identify things for UMC
- Remember stimulus is one time funding and has to be spent by certain time - Don't get to keep the money if not spent – lots of accountability goes along with it
- Stimulus opportunities – Hope scholarship and tax credit of \$2500 per yr – for 4 yrs - Increases Pell grant amount
- Some changes proposed may affect grants UMC is funding – Working with Melissa – she is concerned about impact on returning students – time will be spent with Sr. VP Jones next week on this matter
- State budget challenge \$75.5M cut in governor's proposal - \$2.5M recurring cut from 2008
- Increased spending to meet cuts is \$133M - almost \$170M challenge
- ARRA state fiscal stabilization fund must not drop to below what it was in 2006- \$591.2M state allocation to U -2008 – state funding almost \$707M - 2009 - \$679.8M is actual state allocation for fiscal yr - Stimulus will use 2008 amount
- Anticipate governor will go back to 2006 level – anticipate 2012 fiscal yr biennium
- U gets about \$27M for this fiscal yr - 115.7M for the next fiscal yr – fiscal yr 11 same amount
- Almost \$250M in temporary bridge support -Doesn't get us above 706 (2008)
- 2012 amount \$591.2M – 6 yrs with no increase in base budget- Lot of uncertainty over next several months – must use dollars to reshape U for future with less state funding - Keep people employed - Support initiatives that will result in enhanced revenue generation - Save recurring cost
- Affordability for students to hold down tuition (graduate in 4 yrs best way students can help themselves) - President wants to help middle income families approximately - \$80,000 income
- Find creative ways to discount cost of education in relation to financial need
- Need to get budget in by middle of next week - Go to Vice President's by end of March
- Budgeting for 7.5% tuition raise this yr - 4.5 for next yr - Assumption is it won't go down
- Some discussion & questions from group
- Chancellor said we need to have ideas to put forward when we meet with President & Sr VP next week – where can we make investments, some ways to increase productivity – increase revenue
- Facilities has submitted some ideas for stimulus funds
- \$27.1M is U's stimulus package, but we don't know how much UMC will get
- Some discussion on who should present some ideas – opportunity to start thinking of some of these things to lead to additional revenue
- Amber added that campus wide retention committee could use more ideas and input
- No salary increase for this year, could be 1 time increase for next yr
- Could all change given what legislature does - Keep our faculty/staff informed as to what is happening with budget

- If you want to use this presentation Chancellor will forward to you. Stimulus money doesn't fit into same category we had before – there are some categories that areas could look at – if you have ideas let Chancellor know

Faculty/Staff Survey - Chancellor

- FCC – did survey had about 65-68 responses – divided into themes
- Brian Dingmann is working with this
- Suggested responses include - going paperless
- Could put it on a couple places on website so don't have to print out
- Themes – energy mgmt – energy conservation, car pooling – closing campus over certain times - Cutting positions – too top heavy - Some services farmed out or provided by TC - Athletics – Div II – costs too high? - Reorganizing depts. – combining Ag & NatR
- Many people are tenured – really looking at efficiencies – classes could have more coordination
- May offer opportunities for grants – increase productivity - Comments about online – classes online and on campus not necessary to have both
- Curriculum efficiencies – working with dept heads – increasing class sizes, eliminate class section – not offering classes each semester
- Looking at Low enrollment classes
- Question about grad planner – could help plan for classes
- Comments about CIHS – Chancellor said not going to recommend cutting CIHS – we are providing a good service for students in this part of the state – good job of keeping in touch with high school teachers – high schools like it better than PSEO program – keeps funding in high school
- Question about strategies to make CIHS a better recruitment tool
- Need credentialed instructors - Amber asked about getting small group together to look at this
- Some discussion & comments on this
- Already looking at instructors – starting in Jack's dept – some aren't credentialed - Could be new opportunities
- * * Retreat Agenda – CIHS used as recruiting tool
- More themes - Travel efficiencies - Length of appt- 9 mo vs 12 mo- RIO – incentives – doesn't look like there will be more – Paperless - Revenue generating – summer courses – summer camps
- More help writing grants – looking at endowment money for grant writing – contract with someone instead of on payroll – do have some flexibility
- Number of comments – generating revenue through online courses
- Pretty fair summary of comments- Report is not being released but will work to put summary online
- Another comment was to increase size of daycare, there is a waiting list - Jack is meeting with Connie

Six I's & Circle of Life – Corby

Handout – Presentation of Six I's

- Corby went through presentation
- Identify, Interest, Involve, Intervene, Invest, Influence
- Get everyone engaged in assisting development - Give names of people for donors
- Need help from everyone for fundraising - Identify alumni & friends, develop into relationship Reconnect with alumni
- By working together we can strengthen development – give name or come along on visit
- Corby went over different ways of giving - Gift is annual money coming in - Commitment for money doesn't see money until donor dies – a will can leave money to UMC - Think about your own opportunities
- Some questions were asked by group - 65 – 70% of endowment is NWSA - Trying to plant seed with new graduates

McKinstry Report - Tim

- Chancellor said he asked Tim to talk about the report to keep everyone informed
- McKinstry has been working on this for several months – they along with Ottetail Power Co. provided UMC with energy audit
- McKinstry met with Chancellor and Martin Lundell

- Identified 14 FIMS – facility improvement measures – some of which are: Converting to low pressure steam - Modifying HVAC systems - Lighting and water usage
- They put together a proposal and discussed at a couple different meetings
- Unanimously recommended to Chancellor to go to next step which is design development
- Jerome Malmquist Dir of energy at the U of M is looking at report also.
- **** electronic version attach to minutes – also on sustainability website**
- Some copies are in Chancellor's office if you want to look at it
- One of next steps is modifying from high pressure to low pressure steam – doesn't require full-time staff and could reallocate the staff
- U of M – worked with consultants to hedge utility purchases - As we move away from coal to natural gas – need people in place to help minimize costs
- Questions and comments from group - How much is shovel ready? – lot of footwork done – ready as soon as we can get signoff on design/dev
- Jerome Malmquist will have reviewed by end of today – goes to Cabinet on Monday and they can assign staff right away
- VP O'Brien will be here in 1 month to talk about Sustainability
- Chancellor said they want to learn about campus and what is it we want them to go home with?
- Tim said he has personal working relationships with many TC people and membership in energy working groups
- Following in footsteps of Morris – they received \$5M for their sustainability efforts

President's Visit

- President and Sr VP Jones will be here March 27 – tentative schedule will be sent to Exec Committee - 8:30 will meet with Chancellor - Dept heads at 8:45 – President will have an open forum for faculty/staff at 9:30 and VP Jones will continue to meet with Dept Heads
 - 10:30 there will be a student forum in the Northern Lights Lounge - Trying to set aside time for Peter & Melissa to meet with VP on student services - Some specific issues need to be covered - Conversation around diversity work
 - 11:30 lunch in Epicurean room – very full so if can't make it let us know
 - Some time for Pres & VP to meet with local press after lunch – 12:45 - MN room Then meet with Chancellor and go to Youngquist to meet with Ext, NWROC, RSDP, AHEC and AURI – they will be invited to any other meetings on campus they would like to attend
 - VP Jones will tour Res Hall with Tim & Peter
 - At 1:30 – Susan Hagstrom will meet with the Women's Fund group and have a reception in UTOC commons area - women in community will be invited and the equestrian team will be recognized
 - President & VP will meet at UTOC around 2:30 and leave from there
- *** send out agenda to exec group
- Had many requests for people to visit campus before the end of the semester

Member Updates

Adel Ali – Math, Science & Technology

- Working with faculty to emphasize technology side – coming up with new programs that will be interdisciplinary
- Emphasizing research – faculty awarded research grant – presentations will be at end of research
- Came back from 15th Annual Conference on Industry, Engineering & Management Systems, held March 9-11 in Cocoa Beach, Florida
- Made a presentation at conference represented UMC – an example of how we can participate with other campuses
- Sent around booklet from Conf

Dr. Baldwin – Academics & Student Affairs

- Got all Crookston Undergrad research applications last week - please encourage students to read all directions – time cards need to go to Barbara Cournia to keep track of funds

Sue Brorson – Business

- Thanks to all that came to the dedication of the Alseth board room and special thanks to Corby and Andrew for their work
- Working on Marketing major hoping to pull it by itself – instead of as an emphasis
- Last dept meeting – Amber joined brainstorming of activities - Came up with some ideas – new to our campus

- o SIFE team at regional competition in Minneapolis – hopefully come back with record again - New competitors this time
- o Sue working with Jack – sent proposal to Congressman Peterson’s office for UMC to have a Center for Rural Entrepreneurial Studies at UMC– awaiting action on that

Eric Burgess - SIFE

Michelle Christopherson – Center for Adult Learning

- o Digital Campus Calling Center – increased volume – online prospects current 45 online apps (1095) 21 admitted; fall term (1099) 21 apps/6 admitted
- o New Online degree: Marketing proposed for fall 2009
- o Smart Camp: Science, Math, Ag, Research & Technology info session 3/24 noon – location TBA
- o Committee member Media Accessibility; Admin & planning collaboration coordinate campuses; audio & video caption inquiry with UMC Media Services & other units
- o TEL Council; announced CHEM available online utilizing TA’s teaching 1,400 freshmen hybrid with one lecture & exams on site, more info to follow as received

Ron Del Vecchio – Agriculture

- o Tours for Tots – 6-10 of April
- o Good showing of Pancakes and Ponies – lots of people - Nice news coverage
- o Foal born March 6 – box name is Casey – come and see him - Accept submission for names
- o Lambs coming soon
- o Looking for pasture land for summer
- o NACTA is 3rd weekend in April in Ohio
- o Working on articulation agreements with Hocking College in OH (Biofuels and Renewable Energy) and MN West Community and Technical College in Worthington (AnSc, AgBu and Agro)
- o Equestrian team are regional champs – on way to Finley, Ohio
- o March 27th Hunt Seat team travelling to Purdue University
- o Working on some scholarship things – meeting with Brent Sorenson from Pioneer looking at scholarships

Amber Evans-Dailey – Admissions

- o Into Spring travel season, visits have picked up
- o Last week was in Winnipeg – will be attending MN High School Fairs -Adawn Melbye still visiting schools
- o Many equine visitors coming from all over country - Equine office has been great

Jack Geller – Arts, Humanities & Social Sciences

- o As of March 1 David Seyfried has moved to AHSS – key Criminal Justice program person – will kick off in the fall - David & Jack working hard to get accredited – submitted first draft & trying to have site visit end of March or beginning of April – then can launch campaign
- o In Washington, DC last week – 40 EDA centers in other states – met with Congressional delegation and Oberstar’s chief of staff – EDA Act is reauthorized and Oberstar is chair – Oberstar agrees with asking for more money for EDA Center

Kim Gillette – International Programs

- o Shawn Shin is on recruiting ESL trip – tough recruiting this year. Economy affecting worldwide
- o 22 applying but typically don’t see all of them come to UMC – possibly about 18 maybe in Jan
- o Working hard to follow up quickly - 37 applied to date – 12 admitted – very early in cycle
- o Dr. Killough received a grant on curriculum integration project – to do program on “Dating habits in other cultures” – designed by students – next Tues evening – Kim showed poster
- o Curriculum integration funding – limiting to 2 abroad site visits this year with 2-3 people in each Beyond London and New Zealand
- o Tied into global spotlight issue – deadline April 13 – if you have questions talk to Kim
- o Great opportunities – department kicks in \$500 – everything else is paid

Stephanie Helgeson – Athletics

- o CYBA Tournaments this weekend
- o Continuing to work on institutional self studies report
- o Northern Sun Conf April 17 & 18
- o Mankato men & women – heading to Elite 8 NCAA Playoffs
- o Mon April 20 Athletic Awards event and banquet
- o Sat April 18 – Pacesetter Basketball on campus
- o May 2 – Three on Three Basketball leagues
- o June 9-11 – Girls basketball camp

- o Signed contract with Nike – teams will now get retail rates

Les Johnson – Human Resources

- o Reminder - Employee benefits counselor Barry Melcher will be on campus Fri, April 17 – if you have retirement questions contact Jacquie – Selvig 308

Corby Kemmer – Development

- o NWEIA letter went out last week – please consider contributing
- o Rescheduled Dick Hebert to Mar 24th – top 10 major prospect
- o 3rd annual Bill Tyrell walkathon April 23 at 11:00
- o Torch magazine went to press
- o Almost Alumni publication nearing completion

Tim Norton – Facilities

- o Facility tour of new Res life building next week on Wed at noon – will meet at south end of gym – hard hats available for anyone interested
- o Submitted \$7M in shovel ready projects

Peter Phaiah – Student Affairs

- o Follow up to Retreat - Retention
- o Bringing in Juan Moreno on April 30 – to talk about culture on campus - Thurs Commons program – cultural diversity survey email will go out next week – encourage all to take survey – money has been set aside for survey - Peter will give out user name and password to those requesting to take survey and info will be passed to Juan
- o Public Engagement Day is April 21 – will be a poster session & community dialogue. Poster session will be held at noon – Peter has blank poster materials for those wanting to make posters
- o Sustainability week – April 24th - VP O'Brien will be on campus also
- o Earth day 22nd
- o If you are working on sustainability – Let Peter know for part of display in rotunda
- o Social capital of Crookston survey looking at resources, communications, trust level – want to do variety of surveys - working with Andrew and looking for volunteers - 15 min survey from community and added one question about UMC student specific - Survey will look at community and campus - encourage all to take survey in April
- o Residence Hall Assoc of students will have Iron Chef competition – called Golden Chef with a mystery ingredient of ramen noodles – held in Skyberg with broadcast from webcams - top recipes will go into cookbook - If you want to be a chef – let Peter know

Tricia Sanders – Finance

- o Working on budget
- o Trying to meet with everyone to show how to go over budgets

Jeff Sperling – Technology Support Services

- o HP representative on campus yesterday – brought new technology tools and helped resolve some issues
- o Microsoft – new beta system – should be better than Vista – much improved
- o Launched Itouch Apple users group – some faculty/staff and students - hand held device - Expanding user groups – improving support - Trying to develop some standardization

Andrew Svec – Communications

- o Serving as co-chair of Commencement Committee - Commencement on May 9th – will be 100th anniversary for UMC
- o Retooling program – Working with students to develop small wooden torch – as special commemoration piece
- o Encourage faculty/staff to take YouTube challenge - If you need assistance contact Steve Hannah in CTLT or Tom
- o New Res Hall name was not approved – committee will now be looking at other names
- o Have seen old logo on new documents – reminder not to use on new documents – move away from Block M with Crookston across it - Contact Andrew if you need the new logo

Dan Svedarsky – Natural Resources

Deb Zak – MN Extension

Chancellor Casey

- o Reminder – Budget forum at noon today – trying to keep people informed
- o Cabinet meeting will be all morning next Monday
- o Faculty Assembly will be April 16
- o Notice – Reception for Patti Malme from NWROC for next Fri – show support for colleague

- Reminder – faculty/staff retiring – rather than dept by dept do a combination so more efficient – more productive - Barney and Bobby – done in May
- Be nice to each other - We need to model that – can't expect others to do it if we don't

Respectfully submitted by Barbara Ricord