



**UMC Executive Committee  
Minutes  
October 15, 2009**

**Present:** Adel Ali, Les Johnson, Deb Zak, Jeff Sperling, Tim Norton, Peter Phaiah, Kim Gillette, Marsha Odom, Michelle Christopherson, Corby Kemmer, Sue Brorson, Ron Del Vecchio, Chancellor Casey, Chris Winjum, Tricia Sanders, Tom Baldwin, Jack Geller, Amber Evans-Dailey, Stephanie Helgeson, Dan Svedarsky

**Guest(s):** None

**In these minutes:** Financial Future Presentation, Policy Updates, Audit Update, Professional Development Leave for P & A Staff, Member Updates

**Financial Future Presentation – Chancellor Casey**

- Chancellor Casey went over the 'Future Financial Resources Taskforce Report' that was presented at the Board of Regents October meetings. The report discusses financial challenges facing the University of Minnesota along with strategies and opportunities to meet them. This report can be found posted on the Chancellor's Office website under the Budget and Finance Section.

**Policy Updates – Peter Phaiah**

- Peter gave the group a handout regarding UMC Campus Specific policies that had recently been reviewed. The objective of the review was to determine if these policies were still needed, if they needed to be updated, or if they could be consolidated into existing University-wide Administrative policies. The Executive Committee reviewed and approved any changes that were suggested.

**Audit Update – Tricia Sanders**

- Tricia told the committee that the overall results of the audit that was done on campus were positive. The recommendations from the auditors should not be too hard to meet, and also should not require major resources.

**Professional Development Leave for P&A staff – Les Johnson**

- Les presented the Professional Development Leave policy to the committee for review since some minor updates were made since the first time it was presented it to them. The committee reviewed the policy and was fine with the language of it. Les will bring the policy to cabinet for final approval.

**Member Updates - (due to the shortness of time, Chancellor Casey asked updates to be limited to only urgent/time sensitive items. Because of this, many members did not give an update)**

*Stephanie Helgeson – Athletics*

- Reminder – Athletic teams home this weekend, please go out and support them

*Michelle Christopherson – Center for Adult Learning*

- Online degree-seeking students who are officially admitted to an approved online degree program are given priority for registration in all online courses during the spring semester registration

*Kim Gillette – International Programs*

- Will be having a passport drive on Nov. 3rd
- Planning for International Education week Nov. 16-20

*Jeff Sperling – Technology Support Services*

- Information technology is planning for 2 upcoming service outages. Saturday, October 24, from 2 a.m. through Sunday, October 25, at 7 a.m. and Sunday, November 1, from 5 a.m. to noon.

*Tim Norton – Facilities Management*

- Reminder - Orlyn Miller and a group will be on campus October 29-30 to work on the Master Plan

*Deb Zak – Extension*

- Will be bringing some UMC students to visit Tribal Schools

*Ron Del Vecchio – Agriculture & Natural Resources Department*

- Ag & Nat Res Activity Day set for December 4<sup>th</sup>

*Amber Evans-Dailey – Admissions*

- Nov 11 from 9-3 will be a Major Fair for undecided students
- Please encourage faculty to try to make themselves available to meet when prospective students are on campus as this leaves a big impression

*Adel Ali – Math, Science & Technology*

- NAssociation of Computer Technology will have an 'Internet Safety and Security Awareness' community service event soon
- NASA Space Grant Scholarships in STEM fields are now open for Crookston Campus
- Dr. Pam Elf to 15 students to TC to attend Health Science Career Fair. She also met with Barbara Brandt to resolve issues about the Pre-professional options in the Health Science program.

*Peter Phaiah – Student Affairs*

- United Way fundraiser Kickoff begins today in Prairie Lounge

*Corby Kemmer – Development*

- Torch and Shield November 4<sup>th</sup> – please RSVP
- Consider Updating your scholarship pledge

*Chancellor Casey*

- Oct 27 Senate Bonding Committee will be on campus
- Reminder – Sustainability Open Forum in Bede today
- Chancellor Casey will be in China from Oct 19-30

Respectfully submitted by Chris Winjum

*(Any of the handouts referenced in these minutes are available by requesting them from Chris Winjum)*