



**UMC Executive Committee
Minutes
July 2, 2009**

Present: Jeff Sperling, Tim Norton, Chris Winjum, Deb Zak, Michelle Christopherson, Les Johnson, Stephanie Helgeson, Chancellor Casey, Kim Gillette, Andrew Svec, Amber Evans-Dailey, Corby Kemmer, Ron Del Vecchio, Jack Geller, Dan Svedarsky

Guest(s): None present

In these minutes: New business/old business, Financial Future Update, Emergency Management Coordinating Committee, Fall Semester Orientation, Member Updates

Old Business/New Business

- None discussed

Financial Future Update – Chancellor Casey

- Chancellor Casey presented the main ideas that were discussed by the Financial Future group during the Executive Retreat. Those ideas were grouped in these three areas: 'Revenue Enhancement', 'Energy Efficiencies & Productivity Increases', and 'New Investments'. Chancellor Casey asked for feedback as this information will be presented to the whole campus during Orientation Week.

Discussion took place during and after Chancellor Casey's presentation. The themes of the discussion were:

- Urban Forestry and MRHA suggested as other customized trainings UMC could provide.
- Be broader in our English Proficiency Program recruiting. Not just recruiting student who we hope will become for credit students, but any student hoping to improve their English skills.
- Increase student generated revenue through selling of the students expertise. Some of this is already being done through programs like the horse boarding program. Discussion on if these types of activities actually generate revenue or not.
- Partnerships and Economies of scale that can be utilized in coordinating and marketing our summer camps
- Ways to be more energy efficient. Tim N. passed out a handout relating to this. Talked about how some upfront investments may be needed before long term savings are seen in this area.
- On campus classes vs. On line classes. Online classes provide a level of flexibility for students which is helpful when trying to get students graduated in 4 years.
- Identify new partnerships, particularly other Universities.

Emergency Management Coordination Committee – Chancellor Casey

- Chancellor Casey informed the committee that Peter Phaijah is working on a Campus Emergency Management Plan. This plan will have a procedure manual for a variety of emergency situations such as a pandemic, school shooting, etc. Peter will share more specific information regarding the plan at an upcoming Executive Meeting.
- A new emergency notification siren is being installed near the Athletics Building.
- Key personnel in all buildings will need emergency management training.

Fall Semester Orientation – Chancellor Casey

- Chancellor Casey gave an update on the tentative schedule for opening week which is August 17-24.
- Feedback received was to leave available ample open time as well as the feeling that not so many social events are necessary.

Member Updates

Stephanie Helgeson – Athletics

- Working on the Alcohol and Drug Prevention Plan
- Natasha has been developing the Champs Life Skills
- 3 people are being inducted into the UMC Athletic Hall of Fame - Al Strandberg, Chrissy (Nettum) Cyr, and Frank Fee
- Coaches have been recruiting

Les Johnson – Human Resources

- University has settled a contract with all bargaining units effective July 1. No salary increase or progression increase for any unit.

Michelle Christopherson – Center for Adult Learning

- Asked for referral for the Digital Campus Calling Center position which is posted
- Started entering College in the HS registrations
- Looking into offering more healthcare and technology certificates

Deb Zak – Extension

- 46 Students in Forestry and Wildlife camp
- Completed and sent out an online cropping newsletter
- U of MN Extension is Celebrating 100 years of service this summer

Dan Svedarsky – Sustainability/Natural Resources Program

- Working on transition from Department Head to Director of Sustainability
- Kristy Walker was hired as Golf & Turf Faculty
- Met with members of coordinate campus sustainability committees
- Working on interdepartmental Environmental Science program
- Coordinating two Thursday Commons regarding sustainability issues as well as possibly something during welcome week.

Tim Norton – Facilities & Operations

- Heavy cleaning going on around campus
- Various projects around campus going on, Painting, carpeting, sprinkler system installation, etc.
- New residence hall to be named, 'Evergreen Hall' is on schedule and on budget

Jeff Sperling – Technology Support Services

- Working on moving over U of M active directory for desktop users
- Laying new fiber to UTOC and fiber and conduits to Ag Research Center
- Installing a 10 gig network backbone in areas on campus

Jack Geller – Arts, Humanities & Social Sciences

- Classes are all scheduled for Fall
- EDA center is approaching the end of year 1 and it has gone better than expected. Will be disseminating the results of the first research report examining the adoption and utilization of Internet technologies among rural Minnesota businesses in a couple of weeks

Ron Del Vecchio – Agriculture & Natural Resources Department

- Equine camp went well, some students from camp are registered to become UMC students
- Working on articulation agreements
- Met with group about safety issues regarding drainage and other items. Results of meeting were favorable

Corby Kemmer – Development

- Meeting and following up with donors
- Golf tournaments still coming up – 1st annual in Alex and one in Ada
- NW School or Ag reunion had a good turnout. It went well.

Amber Evans-Dailey – Admissions & Enrollment Management

- Overall enrollment is 8% ahead of last year

- Have a booth scheduled at the Polk County Fair
- Sent out postcards to 4-H families to stop by the booth
- Admissions staff will have a presence at other local county fairs
- Asking for emailed feedback from Recruitment and Retention presentation from 6/18 exec meeting

Andrew Svec - Communications

- Working on date during homecoming week for dedication of Evergreen Hall
- Working on Golden Eagle Guide
- UMC will be a top level sponsor for Ox Cart Days

Kim Gillette - International Programs

- Inputting data from study abroad participants
- Starting 2010 study abroad participants will apply online
- Been discussing/researching ESL summer ideas
- Talked with Residence Life about a Global Initiatives Floor

Chancellor Casey

- Practice football field named Jim LeClair field
- Haven't received information on requests for stimulus funding, total amount for the five requests is over \$800,000
- Working with Tricia to try to get accurate year end balances before looking at investments
- Jeff Sinks will talk with Exec Committee in future about using video conferences more frequently for meetings
- Will be gone July 16-26 at Regents meeting, retreats, and vacation.

Respectfully submitted by Chris Winjum