April NCAA Compliance Calendar Reminders

1. Conduct meeting with fall sports staff regarding preseason arrival/practices. (by end of April)
2. Review NLI signing dates/dead period.
3. Conduct meeting and discuss postenrollment amateurism legislation with coaches and international
   student-athletes, coaches and athletic department staff member.
4. Collect roster changes and update squad lists.
5. Identify injured student-athletes for medical-hardship waiver application.
7. Monitor official and nonofficial visits.
8. Monitor contacts and evaluations.
9. Monitor countable athletically related activities.

Monthly Rules Education Session:

Playing and Practice Seasons
**NSIC Reminder**

Violation Reports were DUE to me and Chris Strobel at the NCAA by March 27<sup>th</sup>, 2009

I only received 2 Universities violations for this quarter. If you do not have any violations to report please send me and email letting me know you have no violations. This is very important that we do this right. Please send me and Chris January thru March's violations ASAP.

THANK YOU

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**NLI REMINDARS FROM SUSAN PEAL**

Upcoming Signing Dates.

- **Football.** Last day to sign an NLI for football is April 1, 2009. After April 1, any written offer of athletics aid in the sport of football shall not be accompanied by an NLI.

- **Basketball.** April 15 – May 20, 2009

- **Field Hockey, Soccer, Track and Field/Cross Country, Men’s Water Polo.** Signing period continues through August 1, 2009.

- **All Other Sports not noted above.** April 8 – August 1, 2009.

**Electronic Submission.** An NLI may be submitted from the PSA to the institution electronically (e.g. facsimile, email) and from the institution to the conference office electronically. A hard copy or original copy does not have to be mailed to the conference office following the electronic submission.

**Valid NLI.** Review all NLIs prior to submitting to the conference office. NLIs must:

- Be complete (including EC ID, also for Junior College transfers).
  - Be accompanied by an athletics financial aid agreement.
  - Include Director of Athletics (or designee’s) signature prior to issuing to the PSA.
• Not be signed by the PSA prior to the signing dates.
• Include a parent or legal guardian signature if signee is under the age of 21.

**NLI Code on EC Web Status Report.** Once your conference office has validated and entered your institution’s NLIs in the conference NLI database, an NLI code will appear on the Eligibility Center web status report. If you have a PSA on your IRL and notice the NLI code on his or her status report but the PSA did not sign with your institution, you should deactivate that PSA from your IRL.

**Complete Releases.** If a PSA received a complete release from the institution during this current year’s signing dates, the PSA is not permitted to sign another NLI during this same signing year. For example, a basketball PSA signed in November 2008 and was subsequently granted a complete release, the PSA could not sign another NLI in the April 15 – May 20 signing period.

**NLI Dues.** As many institutions and conference offices are looking at budgets for next year, please note NLI dues will not increase for the 2009-2010 academic year. Invoices will be sent to the conference offices in early July.

<table>
<thead>
<tr>
<th>Football Bowl Subdivision</th>
<th>$300.00 per institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football Championship Subdivision</td>
<td>$225.00 per institution</td>
</tr>
<tr>
<td>Championship Subdivision (non-football)</td>
<td>$175.00 per institution</td>
</tr>
<tr>
<td>Division II</td>
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</tr>
</tbody>
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**Interpretations and Educational Columns**

**Reminder: Timing of Mandatory Medical Examinations Interpretations.**

**Timing of Mandatory Medical Examinations and Tryouts of Two-Year and Four-Year College Prospective Student-Athletes (II)**

**Date Issued:** October 10, 2007

**Date Published:** October 10, 2007

**Type:** Staff Interpretation

**Item Ref:** 2

The membership services staff determined that a medical examination administered or supervised by a physician, within six months prior to a two-year or four-year college prospective student-athlete's participation in practice, competition or out-of-season conditioning activities at his or her institution, may be used to satisfy the mandatory medical examination requirements set forth in Bylaw 13.11.2.1-(c), provided it is accepted by the prospective student-athlete's institution for his or her participation in athletics at the two-year or four-year college during the academic year in which a tryout at a Division II institution is conducted. [Reference: NCAA Bylaw 13.11.2.1-(c) (tryouts)]
Timing of Mandatory Medical Examinations and Tryouts of High School Senior Student-Athletes (II)

Date Issued: July 24, 2007
Date Published: July 24, 2007
Type: Official Interpretation
Item Ref: 2

The NCAA Division II Management Council determined that a medical examination or supervised by a physician, within six months prior to a prospective student-athlete's practice, competition or out-of-season conditioning activities during his or her senior school, that is accepted by the prospective student-athlete's high school for his or her athletics during that senior year, may be used to satisfy the mandatory medical requirements set forth in Bylaw 13.11.2.1-(c) for tryouts conducted by an NCAA institution. [Reference: NCAA Bylaw 13.11.2.1-(c) (tryouts).]

Student-Athletes Receiving Benefits Subsequent to Exhausting Eligibility (II)

Date Issued: December 1, 2008
Date Published: March 13, 2009
Type: Official Interpretation
Item Ref: 2

The Interpretations Subcommittee of the Division II Legislation Committee determined that it is permissible for a former student-athlete to receive a benefit of nominal value (e.g., meal, ride, overnight lodging) on an occasional basis from an institutional athletics representative or institutional staff members, provided the institution is not engaged in recruiting any relative of the former student-athlete. [References: NCAA Bylaws 13.2.1 (general regulation), 16.02.3 (extra-benefit) and 16.11.1.1 (general rule)]

Official National Team Tryouts and the National Team Exception to the Outside Competition Regulation (II)

Date Issued: December 15, 2008
Date Published: March 11, 2009
Type: Official Interpretation
Item Ref: 1

The Interpretations Subcommittee of the Division II Legislation Committee determined that in order for a student-athlete to use the U.S. National Team exception to the outside competition regulations to participate as a member of an outside team in an official national team or junior national team tryout, the official tryout must be one in which all student-athletes (as opposed to all athletes) are directly selected to a national team or are required to participate in order to qualify for a subsequent event from which participants will be named to a national team or junior national team that will represent their nation in international competition. The exception is applicable to an official tryout that is structured as a series of events in which student-athletes must participate in each event (or at least one event in each level) of the series in order to be selected to the national
team. The exception does not apply to events in which student-athletes are only identified for further evaluation at unrelated events for a future national team. For example, the exception applies to an official tryout in which student-athletes must participate in event A in order to participate in event B (or in one of several events at the event A level in order to participate at the event B level), and participants in event B are selected to the national team that will participate in international competition; however, the exception does not apply to participation in event A if student-athletes are not selected to the national team or if participation in event A (or other events on the same level) is not required for participation in event B. [References: NCAA Bylaws 14.7.5.1-(d) (U.S. National Teams) and 30.8.1 (national-team criteria) and a January 27, 2007 official interpretation (Item No. 1), which has been archived.]

## Compliance Issues

### NCAA Academic and Membership Affairs (AMA) Assuming Responsibility Over All Initial-Eligibility Academic Review Cases on March 16.

As previously announced, the NCAA Academic and Membership Affairs group (formerly NCAA Membership Services) will assume responsibility over all initial-eligibility academic review cases. This includes initial-eligibility waivers and prospective student-athlete review cases.

Beginning March 16, 2009, all initial-eligibility waivers must be sent to Academic and Membership Affairs as indicated on the 2008-09 Initial-Eligibility Waiver Application Instructions. Waivers received prior to March 16 will continue to be processed by the NCAA Eligibility Center’s academic review team. Any waivers received by the Eligibility Center subsequent to March 16 will be forwarded to the Academic and Membership Affairs staff.

After March 16, member institutions requesting an initial-eligibility waiver should continue to use the 2008-09 Initial-Eligibility Waiver Application, which is available on the NCAA Web site at www.ncaa.org. Prospective student-athlete review cases initiated prior to March 16 will continue to be processed by the Eligibility Center through March 31.

The Eligibility Center will continue to process requests made on behalf of prospective student-athletes for education-impacting disability status, as well as the subsequent application of accommodations for such individuals during the academic certification process.

Please contact John Shukie jshukie@ncaa.org or Steve Clar sclar@ncaa.org if you have any questions regarding initial-eligibility waivers or prospective student-athlete review cases.

### 2009 NCAA Guide to International Academic Standards for Athletics Eligibility is Available Online.
The 2009 NCAA Guide to International Academic Standards for Athletics Eligibility for students entering an institution fall 2009 is now available online. The guide is posted on the NCAA Web site and can be accessed at www.ncaa.org. The NCAA Foreign Student Records Committee has also changed its name to the NCAA International Student Records Committee, effective immediately.

Please contact Frank Arredondo at farredondo@ncaa.org or Jobrina Perez jperez@ncaa.org with any questions.

**2009-10 Division II Coaches Certification Test.**

The 2009-10 Coaches Certification Practice Test and Test will released simultaneously on March 30. Notice of the release will be sent to the Division II Conference Commissioners via electronic mail.

Test information (e.g., outline, FAQs, new legislation, instructions, procedures) will be posted on the NCAA Web site by March 30, 2009. Institutions are strongly encouraged to review the items on the Web site when questions arise before calling the national office as most questions can be answered within these documents. Finally, as a reminder, independent institutions must be aligned with a conference office in order to administer the test. Institutions and conferences who would like an updated listing of their present alignments should contact Julie Powers (japowers@ncaa.org).

Please contact Jenn Fraser at jfraser@ncaa.org if you have any questions or concerns.

**Banned Stimulant Medication Reporting Guidelines for Attention Deficit Hyperactivity Disorder (ADHD) Treatment.**

Review this important information in regard to the NCAA Medical Exception policy.

ADHD electronic memo 02-2009.pdf

**Student-Athlete Reinstatement Reminders.**

Violations involving the following two NCAA bylaws do not impact eligibility and therefore, do not require an institution to submit a student-athlete reinstatement request. An institution would still need to follow appropriate procedures to report an institutional violation.

**Bylaw 13.4.5 (electronic transmissions).** Electronically transmitted correspondence that may be sent to a prospective student-athlete is limited to electronic mail and facsimiles.
All other forms of electronically transmitted correspondence (e.g., instant messaging, text messaging, message boards) are prohibited. Color attachments may be included with electronic mail correspondence sent to a prospective student-athlete, provided the attachment does not include any animation, audio or video clips and there is no cost (e.g., subscription fee) associated with sending the item attached to the electronic mail correspondence. *(Adopted: 1/14/08 effective 8/1/08)*

**Bylaw 12.5. 2.2 (use of a student-athlete’s name or picture without knowledge or permission).** If a student-athlete's name or picture appears on commercial items (e.g., t-shirts, sweatshirts, serving trays, playing cards, posters, photographs) or is used to promote a commercial product sold by an individual or agency without the student-athlete's knowledge or permission, the student-athlete (or the institution acting on behalf of the student-athlete) is required to take steps to stop such an activity in order to retain his or her eligibility for intercollegiate athletics. Such steps are not required in cases in which a student-athlete's photograph is sold by an individual or agency (e.g., private photographer, news agency) for private use. *(Revised: 1/11/97 effective 8/1/97, 4/17/07)*

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**NCAA Eligibility Center**

**NCAA Eligibility Center Update Administrators Newsletter.**

**Amateurism Best Practices**

1. Have prospective student-athletes register as early as possible. The amateurism staff prioritizes by Institutional Request List (IRL), sport season and order of registration.

2. Encourage prospective student-athletes to complete the amateurism questionnaire and include all pertinent information. Each prospective student-athlete should include detailed team and event information, specific dates of participation, exact prize money and expense figures, etc.

3. Make sure prospective student-athletes have selected the correct enrollment period for their initial full-time enrollment at an NCAA Division I or II school.

4. Prospective student-athletes should request final amateurism certification as soon as possible (April 1 for fall enrollees or October 1 for winter/spring enrollees).

5. Keep your IRL up to date. If your institution is no longer actively recruiting a prospective student-athlete, remove him or her from your IRL. Also, prospective student-athletes must be on your IRL for all sports in which they will be competing.

6. Have all international prospective student-athletes complete the International Student-Athlete Form legislated in NCAA Division I Bylaw 14.1.5 and NCAA Division II Bylaw
14.1.6. Be prepared to send this form on request from the Eligibility Center's amateurism certification staff.

7. Emphasize the importance of requesting final amateurism certification to all prospective student-athletes. Providing false information to or withholding information from the Eligibility Center is a serious matter and can cause prospective student-athletes to lose their eligibility.

8. The amateurism certification process is a collaborative effort with a shared responsibility between the Eligibility Center and NCAA member institutions. Do not hesitate to report any information you might have on prospective student-athletes at your institution or other member institutions.

**What Amateurism Certification Decisions Might I See?**

**Under Review:** Prospective student-athlete's amateurism status requires further review by the Eligibility Center's amateurism certification staff.

**Preliminary Certified:** No further review required at this time based on the answers submitted on the amateurism questionnaire. Prospective student-athlete has a preliminary status because final amateurism certification has not been requested.

**Final Certified:** No further review required based on answers submitted on the amateurism questionnaire and/or information provided to the Eligibility Center. Prospective student-athlete has requested final amateurism certification and is certified to compete.

**Preliminary Certified with Conditions:** Prospective student-athlete has violated NCAA amateurism rules and must fulfill conditions before competing. Prospective student-athlete has a preliminary status because final amateurism certification has not been requested.

**Final Certified with Conditions:** Prospective student-athlete has violated NCAA amateurism rules, requested final amateurism certification and must fulfill conditions before competing.

**Preliminary Not Certified:** Prospective student-athlete has violated NCAA amateurism rules to the extent he or she will not be eligible to compete at a Division I or II institution. Prospective student-athlete has a preliminary status because he or she has not requested a final amateurism certification.

**Final Not Certified:** Prospective student-athlete has violated NCAA amateurism rules to the extent he or she will not be eligible to compete at a Division I or II institution. Final amateurism certification has been requested giving the prospective student-athlete a final decision.

**Not Certified Based on Non Response:** Prospective student-athlete is not certified due to non-response to amateurism certification staff's attempt to contact and request
information during the review process. Status will be switched to "Under Review" once prospective student-athlete engages the amateurism certification staff.

**How Quickly Will an Amateurism File Be Reviewed?**

In order to provide consistent and accurate certifications, the amateurism staff needs sufficient time to review each prospective student-athlete. Please be mindful that it takes time to gather and review the documentation and information needed to provide an amateurism certification.

**Do Transfer Student-Athletes Need Their Amateurism Certified?**

Yes! Two and four-year college transfers who have not enrolled full time at a Division I or II institution prior to August 1, 2007, must be certified in amateurism prior to competing in intercollegiate athletics.

**Does a Final Amateurism Certification in One Sport Certify a Prospective Student-Athlete in All Sports?**

No. A prospective student-athlete must be certified separately for each sport he or she will participate in. For example, if a prospective student-athlete is going to run cross country and track and field, he or she must be certified in each of these sports. A final certification in cross country will not satisfy the requirements for track and field.