UMC UNOFFICIAL VISIT FORM

DATE SUBMITTED: ___________________ DATE OF VISIT: ___________________

PROSPECT’S NAME: ________________________________________________

SPORT: _________________________

HIGH SCHOOL: _____________________________________________________

____________________________________________________________________

NAME(S)/RELATIONSHIP (e.g. parent) OF OTHERS ACCOMPANYING PSA ON VISIT:

____________________________________________________________________

____________________________________________________________________

MEALS: (list names of host(s) and guest(s), location, cost, and attach receipts if applicable)
(One meal for parents or legal guardians in the UMC Dinning room, or off campus only if UMC
Dinning Services are closed. Siblings or friends cannot receive meals)

____________________________________________________________________

____________________________________________________________________

TOTAL: $_________

REIMBURSEMENT TO COACH: $_________

BUDGET NUMBER TO BE CHARGED: _________________________________

Administrative Signature: ____________________________________________

Stephanie Helgeson, AD DATE

- No expenses, such as parking or transportation to and from the airport, are allowed on an
unofficial visit.
- Unofficial visits may not be taken during dead periods under NCAA rules.

UNOFFICIAL VISIT FORM PROCEDURES

1. Coach fills out Unofficial Visit form and submits to AD for budget
   approval.
2. Coach turns complete form in to the Compliance Office.
3. Please note that NCAA rules require all meals to be on campus and that student
   hosts may not receive meal expenses on unofficial visits.

Compliance Office 1-12-11