Nomination and Award Information
Civil Service/AFSCME Clerical/Technical/Teamster
Distinguished Service

General Purpose:
To promote and recognize excellence in job performance among civil service/AFSCME Clerical/Technical and Teamster employees.

Award:
One (1) stipend of $500, an individual plaque, and name on plaque located on UMC campus.

For Whom/Eligibility:
All University of Minnesota, Crookston Campus civil service/bargaining unit employees. A minimum of two (2) years of full-time (75 percent or above) employment at the University of Minnesota, Crookston Campus. No individual may receive the award more than one time during their employment. Length of service shall not be a major criteria for selection.

Nominations:
Nominations may be made by University of Minnesota, Crookston Campus administrators, faculty or staff. Individuals nominated, but not selected in prior years, may be renominated.

Process:
1) Confirm with person to be nominated.
2) Nominator completes award application and submits two letters of recommendation. Application should be sent by April 7, 2010.

Send To:
Completed nomination form and application form should be sent to:
   Chair, Selection Committee
c/o Gary Willhite
   Distinguished Service Award
   1110 Centennial Hall

Selection:
Shall be comprised of a committee of former recipients.

Recommendations:
Two letters of recommendation must be included with this application. Comment on extraordinary contributions, people skills and commitment to excellence.
Civil Service/Bargaining Unit
Distinguished Service

Name ________________________________________________________________________

First     Last

University Work Experience: _________________________________________________
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____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Job Performance: (Examples of loyalty, creativity, and productivity on the job)
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____________________________________________________________________________
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UMC Service: (List clubs, committees, organizations, etc. in which nominee has participated)
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Community Service: (List clubs, committees, organizations, etc. in which nominee has participated)
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