
Academic Progress Audit System

Your APAS Report—

The Academic Progress Audit System (APAS) will provide you and your adviser with accurate reports each term on how well you are meeting all the requirements for your degree. Your APAS report is an individualized, computerized record that compares your past and current coursework with the requirements for your academic program.

Your APAS report is broken down into sections, each addressing a portion of your degree requirement (for example: number of credits to graduate, general education requirements, residency requirements, major credits). Some sections will also list courses you can take to complete the requirements for that section. This information can help you and your adviser plan future semesters by telling you in detail just what you need to complete your degree.

See the next 3 pages for more information on the report.

Your APAS report is now available on line at:

<http://onestop.uncrookston.edu/registration/>

Your APAS Report

SAMPLE ACADEMIC PROGRESS AUDIT SYSTEM (APAS) REPORT

PREPARED: 08/14/01 - 11:36 UNIVERSITY OF MINNESOTA OFFICE OF THE REGISTRAR
 XVJU1 BACHELOR OF SCIENCE ACADEMIC PROGRESS AUDIT REPORT
 1234567 NATURAL RESOURCES - NATURAL RESOURCE MGMT PROGRAM: 1059510201 PAGE 1
 DOE, JOHN JACOB UNIVERSITY OF MINNESOTA, CROOKSTON BULLETIN: FALL SEMESTER 1999

General student information. (see page 3)

Completion status line. (see page 3)

Symbols used in the APAS report. (see page 3)

Report heading. (see page 3)

Requirement blocks and symbols that indicate whether requirements are partially or totally completed. (see page 4)

----- COLUMN 1 -----	----- COLUMN 2 -----
LAST REGISTRATION: 2001, FALL SEMESTER CAMPUS: CROOKSTON UNIT: CROOKSTON ---CURRENT MAJOR AND MINOR INFORMATION--- MAJOR: NAT RES NAT RES MGMT - BS ADVISER: BAIRD, PHILIP R ---HOLDS CURRENTLY ON YOUR RECORD--- CODE DESCRIPTION WHERE TO CLEAR -->AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED<-- THIS REPORT HAS BEEN PREPARED TO ASSIST YOU IN DETERMINING YOUR ACADEMIC PROGRESS AT THE UNIVERSITY OF MINNESOTA. WHILE EVERY EFFORT HAS BEEN MADE TO INSURE ITS ACCURACY, FINAL RESPONSIBILITY FOR MEETING GRADUATION REQUIREMENTS RESIDES WITH YOU. FOR FURTHER INFORMATION, CONTACT YOUR ADVISER. ***** LEGEND ***** COURSE FORMAT: CAMPUS CODE/COURSE DESIGNATOR/COURSE NUMBER CAMPUS CODES: 1-TWIN CITIES 3-DULUTH 4-MORRIS 5-CROOKSTON 7-WASECA (EXAMPLE: 1PSY 1001 = TWIN CITIES, PSYCHOLOGY 1001) TRANSFERRED COURSES (NOT U OF M) HAVE NO CAMPUS CODE NOTE: '*' IN COURSE DESIGNATOR OR NUMBER MATCHES ANY CHARACTER * * * * * --- REQUIREMENT SYMBOLS --- --- COURSE SYMBOLS --- NO - REQUIREMENT NOT COMPLETED >C - CROSS-LISTED COURSES, ONLY ONE OF A SET COUNTS OK - REQUIREMENT COMPLETE IP - REQUIREMENT/SUB-REQUIREMENT COMPLETED USING IN-PROGRESS COURSEWORK >D - DUPLICATE, COURSE TAKEN MULTIPLE TIMES COUNTS ONCE (THIS ONE DOESN'T COUNT) + - SUBREQUIREMENT COMPLETE IP - COURSE IN PROGRESS - - SUBREQUIREMENT NOT COMPLETE >R - REPEATABLE COURSE, COUNTS MORE THAN ONCE * - SUBREQUIREMENT COMPLETION (+ OR -) NOT NEEDED >S - CREDITS FOR THIS COURSE SPLIT BETWEEN REQUIREMENT R - MANDATORY SUBREQUIREMENT CW - COURSE WAIVED * * * * * EX - GRADE USED ON CREDIT BY EXAM (CLEP, ADV PLACEMENT, SPEC EXAM) (R) - IN COURSE LIST, IDENTIFIES A REQUIRED COURSE ***** CONTINUED ON COLUMN 2 PAGE 1 ***** ----- * REPORT PRODUCED FOR: * * * * * * * DOE, JOHN JACOB * * * * * * 4312 MAIN STREET * * * * * * CROOKSTON MN 56716 * * * * * * * * * *	NO 120 CREDITS AND A 2.00 GPA ARE REQUIRED FOR GRADUATION + 1) 2.00 GPA REQUIRED FOR UMC COURSE WORK 2.29 GPA - 2) 120 TOTAL CREDITS INCLUDING TRANSFER WORK 51.9 CREDITS USED IN-PROG: 15.0 CREDITS F 97 5NATR1233 0.0 B >D SP98 5INM 1803 2.6 C F 98 5ASM 1044 2.6 B+ F 98 5PHIL1001 2.6 A F 99 5GNED1000 1.0 B+ F 99 5INM 1010 3.0 C F 99 5HUM 1301 3.0 B SP00 5BIOL1009 3.0 C+ SP00 5COMP1011 3.0 B SP00 5NATR1244 4.0 C F 00 5BIOL1103 3.0 B- F 00 5COMP1013 3.0 D+ F 00 5MATH1031 3.0 C F 00 5PIM 1030 2.0 C F 00 5PIM 1032 1.0 B F 00 5SPCH1101 3.0 B SP01 5CHEM1001 0.0 W SP01 5COMP3303 3.0 C SP01 5PHYS1012 4.0 D SP01 5HLTH1062 2.0 C SP01 5ECON2102 3.0 A- F 01 5ASM 3009 4.0 IP F 01 5CHEM1001 4.0 IP F 01 5NATR3374 4.0 IP F 01 5SOC 1001 3.0 IP NEEDS: 53.0 CREDITS OK RESIDENCY REQUIREMENT + 1) MINIMUM OF 30 CREDITS MUST BE TAKEN FROM UNIV OF MINN + 2) OF THE 30 SEMESTER CREDITS TAKEN AT U OF M, AT LEAST 24 CREDITS MUST BE TAKEN AT UMC. + 3) 15 OF THE LAST 30 CREDITS MUST BE TAKEN AT UM-CROOKSTON NO 40 CREDITS OF UPPER DIVISION LEVEL COURSES EARNED: 3.0 CREDITS IN-PROGRESS 8.0 CREDITS NEEDS: 29.0 CREDITS * SP01 5COMP3303 3.0 C F 01 5ASM 3009 4.0 IP F 01 5NATR3374 4.0 IP IP GENERAL EDUCATION REQUIREMENTS + 1) INTRODUCTION TO INFORMATION TECHNOLOGY F 99 5INM 1010 3.0 C + 2) COMPOSITION I SP00 5COMP1011 3.0 B + 3) COMPOSITION II F 00 5COMP1013 3.0 D+ + 4) PUBLIC SPEAKING F 00 5SPCH1101 3.0 B + 5) WRITING IN YOUR PROFESSION SP01 5COMP3303 3.0 C + 6) MICROECONOMICS SP01 5ECON2101 3.0 A- + 7) HUMANITIES-MINIMUM OF 6 CREDITS SELECTED FROM AT LEAST 2 DEPARTMENTS F 98 5PHIL1001 2.6 A F 99 5HUM 1301 3.0 B + 8) MATHEMATICAL THINKING AND NATURAL SCIENCE THINKING 3 COURSES TAKEN IN-PROG: 1 COURSE TAKEN SP00 5BIOL1009 3.0 C+ F 00 5BIOL1103 3.0 B- F 00 5MATH1031 3.0 C SP01 5CHEM1001 0.0 W SP01 5PHYS1012 4.0 D F 01 5CHEM1001 4.0 IP + 9) SOCIAL SCIENCE ELECTIVE - 3 CREDITS F 01 5SOC 1001 3.0 IP + 10) GENERAL EDUCATION ELECTIVES - 1 CREDITS F 99 5GNED1000 1.0 B+ SP01 5HLTH1062 2.0 C NO COURSES REQUIRED IN THE MAJOR - 1) AGRICULTURE/NATURAL RESOURCE SEMINAR SELECT FROM: 5 GNAG 3652 - 2) PRE-INTERNSHIP & INTERNSHIP & POST-INTERNSHIP NEEDS: 3 COURSES SELECT FROM: 5 GNAG 2899 OR 3899,3900,3901 - 3) SUPERVISION AND LEADERSHIP SELECT FROM: 5 MGMT 3210 + 4) INTRODUCTION TO NATURAL RESOURCES F 99 5NATR1233 3.0 B

APAS REPORT SYMBOLS

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 XVJU1 BACHELOR OF SCIENCE ACADEMIC PROGRESS AUDIT REPORT
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Report Heading—Information in this heading includes the date and time your APAS report was prepared along with information from your academic record: your name, student ID number, college, and major. The bulletin term/year refers to the degree requirements under which your report was prepared.

LAST ENROLLMENT: FALL 2001
 CAMPUS: CROOKSTON UNIT: CROOKSTON
 ---CURRENT MAJOR AND MINOR INFORMATION---
 MAJOR: NAT RES - NAT REC MGMT BS
 ADVISER: BAIRD, PHILIP R
 ---HOLDS CURRENTLY ON YOUR RECORD---
 CODE DESCRIPTION WHERE TO CLEAR

General Student Information—This section of the APAS report contains general information on your enrollment and information on your major, minor, and adviser. Some students do not declare majors for several terms and may change their majors several times in the course of their University careers. Once you have declared a major, that information will be added to your report. If you have any holds on your record, they will be listed here along with directions for clearing those holds. Direct any questions about this section or report any inaccuracies to the Registrar's Office, 170 Owen Hall.

->AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED<-

Completion Status Line—This section of your APAS report summarizes at a glance whether you have completed your degree requirements. As long as you have some requirements still unmet, this is the message you will see on your APAS report. When you have courses *in progress* that will complete all requirements, this message will read: PROGRAM COMPLETED IF IN PROGRESS COURSES ARE USED. A final message appears when all requirements have been met: ALL REQUIREMENTS IDENTIFIED BELOW HAVE BEEN MET.

***** LEGEND *****
 COURSE FORMAT: CAMPUS CODE/COURSE DESIGNATOR/COURSE NUMBER
 CAMPUS CODES:1-TWIN CITIES 3-DULUTH 4-MORRIS
 5-CROOKSTON 7-WASECA
 (EXAMPLE: 1PSY 1001 = TWIN CITIES, PSYCHOLOGY 1001)
 TRANSFERRED COURSES (NOT U OF M) HAVE NO CAMPUS CODE
 NOTE: '*' IN COURSE DESIGNATOR OR NUMBER MATCHES ANY CHARACTER
 * * * * *

Symbols Used in APAS Reports—This example contains the most frequently used symbols in the APAS report. *Requirement* symbols indicate whether your requirements are complete:

- (OK) This requirement (including all subrequirements) is complete
- (NO) This requirement is not complete.
- (IP) This requirement is in progress—it will be complete when current coursework is completed.

-- REQUIREMENT SYMBOLS -- --- COURSE SYMBOLS ---
 NO -REQUIREMENT NOT COMPLETED | >C -CROSS-LISTED COURSES, ONLY ONE OF A SET COUNTS
 OK -REQUIREMENT COMPLETE | >D -DUPLICATE, COURSE TAKEN MULTIPLE TIMES COUNTS ONCE (THIS ONE DOESN'T COUNT)
 IP -REQUIREMENT/SUB-REQUIREMENT COMPLETED USING IN-PROGRESS COURSEWORK | IP -COURSE IN PROGRESS
 + -SUBREQUIREMENT COMPLETE | >R REPEATABLE COURSE, COUNTS MORE THAN ONCE
 - -SUBREQUIREMENT NOT COMPLETE | >S CREDITS FOR THIS COURSE SPLIT BETWEEN REQUIREMENT
 * -SUBREQUIREMENT COMPLETION (+ OR -) NOT NEEDED | WAIVED
 R -MANDATORY SUBREQUIREMENT
 CW -COURSE WAIVED

Under subrequirements, symbols indicate complete (+), not complete (-), in progress (IP), or not required (*).

Course symbols are attached to some of the courses you have taken and indicate how the course is being counted towards your requirements.

On the next page, a sample of several requirement blocks shows how the symbols appear.

OK RESIDENCY REQUIREMENT
 + 1) MINIMUM OF 30 CREDITS MUST BE TAKEN FROM UNIV OF MINN
 + 2) OF THE 30 SEMESTER CREDITS TAKEN AT U OF M, AT LEAST
 24 CREDITS MUST BE TAKEN AT UMC.
 + 3) 15 OF THE LAST 30 CREDITS MUST BE TAKEN AT UM-CROOKSTON

NO 40 CREDITS OF UPPER DIVISION LEVEL COURSES
 EARNED: 3.0 CREDITS
 IN-PROGRESS 8.0 CREDITS
 NEEDS: 29.0 CREDITS
 * SP01 5COMP3303 3.0 C F 01 5ASM 3009 4.0
 IP F 01 5NATR3374 4.0 IP

IP GENERAL EDUCATION REQUIREMENTS
 + 1) INTRODUCTION TO INFORMATION TECHNOLOGY
 F 99 5INM 1010 3.0 C
 + 2) COMPOSITION I
 SP00 5COMP1011 3.0 B
 + 3) COMPOSITION II
 F 00 5COMP1013 3.0 D+
 + 4) PUBLIC SPEAKING
 F 00 5SPCH1101 3.0 B
 + 5) WRITING IN YOUR PROFESSION
 SP01 5COMP3303 3.0 C
 + 6) MICROECONOMICS
 SP01 5ECON2101 3.0 A-
 + 7) HUMANITIES - MINIMUM OF 6 CREDITS SELECTED FROM
 AT LEAST 2 DEPARTMENTS
 F 98 5PHIL1001 2.6 A F 99 5HUM 1301 3.0 B
 + 8) MATHEMATICAL THINKING AND NATURAL SCIENCE THINKING
 3 COURSES TAKEN
 IN-PROG: 1 COURSE TAKEN
 SP00 5BIOL1009 3.0 C+ F 00 5BIOL1103 3.0 B-
 F 00 5MATH1031 3.0 C SP01 5CHEM1001 0.0 W
 SP01 5PHYS1012 4.0 D F 01 5CHEM1001 4.0
 IP
 + 9) SOCIAL SCIENCE ELECTIVE - 3 CREDITS
 F 01 5SOC 1001 3.0 IP
 + 10) GENERAL EDUCATION ELECTIVES - 1 CREDITS
 F 99 5GNED1000 1.0 B+ SP01 5HLTH1062 2.0 C

NO COURSES REQUIRED IN THE MAJOR
 - 1) AGRICULTURE/NATURAL RESOURCE SEMINAR
 SELECT FROM: 5GNAG 3652
 - 2) PRE-INTERNSHIP & INTERNSHIP & POST-INTERNSHIP
 NEEDS: 3 COURSES
 SELECT FROM: 5GNAG 2899 OR 3899 ,3900 ,3901
 - 3) SUPERVISION AND LEADERSHIP
 SELECT FROM: 5MGMT 3210

Requirement Blocks—Your APAS report will have a separate block for each of your degree requirements. Each block begins with the name of the requirement and lists subrequirements. To the left of the title, a symbol tells you whether you have completed that requirement (OK for completed, IP [In Progress] for completed with current coursework, and NO for not completed). Subrequirements also have symbols indicating whether or not they are completed (+ for completed, - for not completed, and * indicating that the subrequirement is not mandatory).

All courses that you take to fulfill requirements are listed after the subrequirement with the term, the number of credits, and your grade in the course (or IP for any courses in progress). When any subrequirement is not yet complete, SELECT FROM indicates all courses that can be used to complete the subrequirement.

Who to Contact for Further Information—

Your adviser can help you understand the various sections of your APAS report and can help you plan your course of study to satisfy your degree requirements. If you believe your APAS report contains any errors about your program, you should also contact the Registrar's Office.