

Notes from Higher Learning Commission Self-Study Steering Committee  
July 15, 2003

Attending the meeting: Velmer Burton, Rose Koch, Bob Nelson, Bill Peterson , Jane Sims, Andrew Svec, Dan Svedarsky, Jennifer Wilson, Doug Knowlton

Doug Knowlton offered to provide the notes for the meeting.

No revisions to the minutes from the 6-12-2003 meeting of the committee were suggested.

Chancellor Burton offered comments:

- Need to seek full accreditation for our online/distance degree programs
- HLC liaison is yet to be named and that individual will be invited to campus when they are assigned to UMC
- Discussion was held regarding the role of the HLC self study process and the strategic planning that will take place.

A discussion was held regarding the possible goals for the Self-Study. This discussion involved several issues that included:

- The role of technology in the classroom and the need to effectively evaluate the impact of technology on learning
- Data would be needed to support each goal
- How do we achieve consensus or at least a shared understanding of the mission of UMC
- Decision made to use the Criterion as a way to structure our goals. Jane Sims and Andrew Svec volunteered to meet with Jennifer to develop these goal statements.
- A discussion was held on the role of the Operational Indicators as basic points of data that will guide the process and specifically institutional decision making
- A shared electronic folder that will hold working documents etc. will be developed.
- Doug Knowlton shared the work on Assessment and the process by which UMC's report on assessment had been submitted to the HLC. We are waiting for HLC review to help define next directions for the assessment committee.
- Jennifer Wilson shared a model for incorporating data from different Centers and a possible structure for a survey instrument. The model was developed at Mount Marty College. Bill Peterson will work with her to adapt these guides to UMC.
- Noted need for more active student input into the study