

Higher Learning Commission Steering Committee  
March 28, 2006  
3:00-4:30  
Selvig Hall 308

Present: Stephanie Helgeson, Michelle Christopherson, Chancellor Casey, Judy Neppel, Bill Peterson, Richard Nelson, Sue Brorson, Tricia Sanders, Bob Nelson, Laurie Wilson, Owen Williams, Dan Svedarsky, David DeMuth, Mark Huglen, Marilyn Grave

- A. Self Study Distribution and Document Review
  - 1. J Neppel distributed the Self Study Report
  - 2. J Neppel reported that Self Study highlights were given to the Faculty Assembly March 24, 2006
  - 3. Each chapter too was highlighted at HLC Steering Committee meeting March 28, 2006
    - TEAMS report from Chapter 3, a group of courses from UMC's curriculum haven't been through the appropriate campus approval processes to meet the MN transfer curriculum M. Grave and J. Neppel are working on getting those courses into the process.
- B. On Site Tentative Agenda Discussion
  - 1. J. Neppel distributed revisions and comments accepted
- C. Preparing the Personnel for the On-Site
  - 1. Talking Points for faculty/staff/students to use FYI (tool)  
Department meetings, P & A
  - 2. Suggestions include but not limited to: media/press release, Crookston Daily Times Progress edition, Centennial Celebration video, etc.
- D. Other
- E. Adjourn